# **Title – make it punchy and descriptive**

# Policy brief

Date

## Summary

Provide a short summary of the policy brief, no more than half a page.

## Context

Outline the background to the topic, explain why it is important or urgent to address, and how the research is addressing existing policy knowledge gaps.

## Findings

Describe the key research findings and conclusions.

## Implications

Describe the possible courses of action suggested by the research and/or a critique of current or proposed policy options.

## Recommendations

Describe the recommended course of action and justification based on the evidence (including consideration of how the recommended course of action needs to be implemented).

## Appendices, Methods/Approach, Further Reading

Can be included as required but are often not necessary for this piece).

Bullet style:

* Bullet one:
* Bullet two.

Figure : Title

Table : Title

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