# **Project title**

# Reviewer’s feedback template

(Complete this section before reviewing the document)

Reviewer name: Reviewer Name

Role: Reviewer’s job title

Organisation: Reviewer’s organisation

Contact email address: Reviewer’s email address

Deliverable reviewed: Choose an item.

Date review completed: Date

## Reviewer’s role in research project

Briefly outline your involvement in the research project prior to your review (if any).

## Conflicts of interest

Describe any potential, perceived or real conflicts of interest you have with any members of the research team. Note that declaration of a conflict of interest does not necessarily preclude a review from occurring, but must still be declared. Please contact [researchfund@msd.govt.nz](mailto:researchfund@msd.govt.nz) for any questions.

## Scope of review

Check all that apply:

Subject matter expert

Research design, methods, analysis and interpretation

Policy relevance/applicability

Communications expertise

(Complete this section after reviewing the document)

## Comments

Overall comments on the document(s) reviewed including detail of the main points to be addressed.

Are additional comments also provided as tracked changes in the document?

Yes

No

(Complete this section after the authors have responded to your comments)

## Response to reviewer comments

I am satisfied that all the comments in my review (including tracked changes) are reflected in the Author’s Response to Reviewer Feedback spreadsheet[[1]](#footnote-1), and have been addressed by the authors.

Yes

Most, with some not addressed for agreed reasons as detailed in the Author’s Response to Reviewer Feedback spreadsheet.

No

1. Not required for communications content; use spreadsheet for final research reports and policy briefs only. [↑](#footnote-ref-1)