



22 August 2024

Tēnā koe

Official Information Act request

Thank you for your email of 26 July 2024, requesting the following information:

- 1. A list of all job titles of staff members who have access to a credit card assigned to them or their job. If there are multiple staff members with the same job title who have access to a credit card, please indicate how many staff members hold that title.*
- 2. The number of credit cards that are shared among multiple staff members. For each shared credit card, please provide a list of the staff members who have access to it.*

I have considered your request under the Official Information Act 1982 (the Act). Please find my decision on your request set out below. For the sake of clarity, I will respond to your request in parts.

Please note your request follows a similar one by Connor Molloy of the New Zealand Taxpayers Union, to which we responded on 6 March 2024, with information as at that date.

The job titles of every staff member who has access to a staff credit card.

- Chief Executive
- Director Office for Seniors
- Deputy Chief Executive Service Delivery
- Group General Manager Commercial Operations
- Advisor, Events, Communications and Engagement
- Executive Manager Office of the Chief Executive
- Director Office of the Chief Executive
- General Manager Procurement and Commercial Services
- Manager Commercial Operations
- Manager Media and Social Media
- Site Project Manager, Workplace Services
- Service Manager Youth Service (2 card holders)
- Senior Executive Assistant (2 card holders)
- Delivery & Design Manager, Workplace Services
- Administration Officer, Richmond Community Link

- Manager Information Operations
- Business Advisor, Māori Partnerships and Programmes
- Director Organisational Development and Learning
- Regional Commissioner Canterbury Region
- Regional Director, Northland Region.

You will note that this list differs from the one supplied in March 2024. Credit cards are no longer issued for: Office Administrator, EA to Group General Manager, and Principal Information Advisor, due to internal changes. Three staff received credit cards: Director Organisational Development and Learning, Regional Commissioner Canterbury Region, and Regional Director, Northland Region.

The number of credit cards shared amongst multiple staff members and a list of staff members who have access to that card

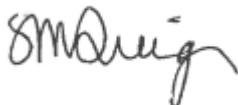
All credit cards issued by the Ministry of Social Development (the Ministry) are assigned to the individual and not the role. The card holder is issued the card and is responsible for it. The card should only be used by the card holder.

I will be publishing this decision letter, with your personal details deleted, on the Ministry's website in due course.

If you wish to discuss this response with us, please feel free to contact OIA_Requests@msd.govt.nz.

If you are not satisfied with my decision on your request, you have the right to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at www.ombudsman.parliament.nz or 0800 802 602.

Ngā mihi nui

pp. 

Magnus O'Neill
General Manager
Ministerial and Executive Services