



11 MAY 2021

Tēnā koe

On 8 March 2021, you emailed the Ministry of Social Development (the Ministry) requesting, under the Official Information Act 1982 (the Act), the following information:

- *Information on the monitoring of Covid Awareness and Participation Fund.*
- *I would like to know how funds were spent on for the Bluff and Invercargill Support Groups.*
- *I would also like copies of the applications of those two groups.*

On 26 March 2020, the Government announced \$27 million of new funding for essential social services to continue their work through the COVID-19 pandemic.

Of this funding, \$4.8 million was made available for community grants to support innovative, community-led solutions which supported local resilience and community wellbeing during COVID-19 restrictions. This was called the COVID-19 Community Awareness and Preparedness Grant Fund (CAPGF).

The Ministry recognised that there were community groups and individuals doing critical work in the fight against COVID-19. This grant funding allowed them to keep supporting their communities and help them through any challenges they may have faced in the following months.

Grants from the fund had an initial cap of \$5000 per request. However, requests over this initial cap were still considered by exception, with the provision that the Ministry may require further documentation.

The CAPGF closed in mid-2020, with more than 900 community groups benefiting from the fund. The full list of successful CAPGF recipients can be found at the following link: www.msd.govt.nz/documents/about-msd-and-our-work/newsroom/2020/covid-19/20200523-cap-fund-grants-approved-and-paid-report.pdf.

More information about the CAPGF can be found here: www.msd.govt.nz/about-msd-and-our-work/newsroom/2020/covid-19/community-awareness-and-preparedness-grant-fund.html.

In regard to the use of the funding received by the Invercargill and Bluff support groups, the funds were used on a variety of initiatives. These initiatives helped deliver food parcels, frozen meal packs, supporting the elder people that are in isolated areas

of Bluff, as well as hygiene packs and firewood to families to develop a community-based support network.

More information regarding the use of the funds can be found on the application forms enclosed in the response.

This funding was created within a short time to assist community groups that were struggling and feeling the impact of the COVID-19 pandemic. It is important to note that there was no physical application form, and that the applications were made by emailing the Ministry with the required information. More information regarding application requirements can be found at the following link: www.msd.govt.nz/about-msd-and-our-work/newsroom/2020/covid-19/community-awareness-and-preparedness-grant-fund.html.

Please see enclosed the COVID Awareness and Preparedness Fund applications for the following community groups:

- Able Charitable Trust
- Age Concern Southland
- Awarua Whanau Service
- Bluff Isolation Support Group
- Disabilities Resources Centre Southland
- Jubilee Budget Advisory Services
- KIND Women
- Koha Kai
- Loss and Grief support Trust Southland Emotional Wellbeing phone call service
- Maitaia & Districts Marae
- Murihiku Islamic Trust
- Nga Kete Matauranga Pounamu Charitable Trust
- Pacific Island Advisory Charitable Trust
- Southland Multicultural Council (#1)
- Southland Multicultural Council (#2)
- Southland Nepalese Society Incorporated
- Waihopai Runaka
- Women's International Network

It is important to note that within the applications some information has been withheld. Information that could identify an individual has been withheld under section 9(2)(a) of the Act, in order to protect the privacy of natural persons. The need to protect the privacy of these individuals outweighs any public interest in this information.

You may also note that information has been withheld under section 9(2)(k) of the Act. The information that has been withheld related to the community groups bank details. This information has been withheld to prevent the disclosure or use of official information for improper gain or advantage.

The principles and purposes of the Official Information Act 1982 under which you made your request are:

- to create greater openness and transparency about the plans, work and activities of the Government,
- to increase the ability of the public to participate in the making and administration of our laws and policies and
- to lead to greater accountability in the conduct of public affairs.

This Ministry fully supports those principles and purposes. The Ministry therefore intends to make the information contained in this letter and any attached documents available to the wider public. The Ministry will do this by publishing this letter and attachments on the Ministry of Social Development's website. Your personal details will be deleted, and the Ministry will not publish any information that would identify you as the person who requested the information.

If you wish to discuss this response with us, please feel free to contact OIA_Requests@msd.govt.nz.

If you are not satisfied with this response in regard to the COVID-19 Community Awareness and Preparedness Grant Fund in the Invercargill and Bluff region, you have the right to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at www.ombudsman.parliament.nz or 0800 802 602.

Ngā mihi nui



Serena Curtis-Lemuelu
General Manager
Pacific and Community Capability Programmes

From: 9(2)(a)
To: CAPGF 2020 (MSD)
Subject: Able Charitable Trust - Support people-families with mental health and addiction needs
Date: Wednesday, 8 April 2020 1:31:49 PM
Attachments: [Able deposit slip.pdf](#)
[Invoice INV-0955 for Community Awareness and Preparedness Grant Fund.pdf](#)

Community Awareness and Preparedness Grant Fund

Who we are:

Able- Charitable Trust is a registered charitable trust established in 2015. Able provides services across the largest District Health Board DHB geographical area in New Zealand totalling 62,356 square km, the Southern DHB. This DHB currently has the most number of COVID-19 related cases per population in New Zealand.

Able employs a total of thirty people to carry out a range of services and programmes to support Whānau/families who are struggling with the mental distress, addiction and relationship issues.

Our Charities number: CC52530

How use of the grant will contribute towards the provision of essential community-led solutions to support local resilience and community well-being in relations to COVID-19

Our purpose is to support families/whānau and service users in all matters concerning the well-being of people affected by mental illness and addictions. We give families/whānau and service users the strength and skills they need for a better life experience at home, in the community and at work. We aim to provide the best possible care and outcomes, for all people affected by mental illness and/or addictions causing whānau disruption.

Able helps families/ whānau, including children and young people living with someone who has a mental illness or addiction to develop strategies for coping with the impact of mental illness or addiction on their lives. We help develop family based support networks. We supply support (1-1 Fieldworker to family, as well as facilitating family to family and/or group), information, advocacy and education to family/whānau and the community regarding mental health, alcohol and other drug issues. Our service is free, confidential and very mobile. We cover all ages and all ethnic groups.

There is no group support being carried out and all support is now on a 1 to 1 basis. Our staff are maintaining contact with all of our current clients through various means including phone, social media, mail and video conferencing. We are also using our social media and website to inform and educate people on mental health and addictions information. We are creating packs of information and activities that are child friendly for those children dealing with family members who have a mental health or addiction issue.

With the huge toll that COVID-19 has on people's mental health our ability to still carry on this work is vital and are staff are very experienced at providing support and education.

Total grant amount and how it is calculated:

Amount requested: \$5000 plus GST

Calculation:

22 people * \$230.00 = \$5060

Due to the shut down all Able's staff are working from home. In order to carry out this vital work from home staff are experiencing extra costs on top of their standard costs of running their own home. They are required to operate home offices. This includes extra printing costs, extra phone usage, extra internet usage and certainly extra electricity. Staff need to be compensated for this by way of an office rental. Note we are still required to pay our office rentals as well as compensating our staff. This is additional costs our organisation is struggling to provide.

How will we met the capability and capacity requirements needed to provide the community-led solution?

We have capacity and capability to take a number of additional clients, in addition we are sourcing a number of online resources that will be available to a large number of people. These resources are available via our social media and our website. We have staff from other sections that currently have no work due to the shut-down, and part time staff whose hours can be increased if we need utilise them for extra clients and to review available resources.

We also run a foodbank service in Dunedin with support from Kiwi Harvest and during this period have opened up referral pathways to all sectors of our community in need.

Contact for more information:

(b)(2)(a) email (b)(2)(a) or (b)(2)(a) or

(b)(2)(a) email (b)(2)(a) or (b)(2)(a)

We have attached an invoice as requested and our deposit slip as requested.

Regards

(b)(2)(a)

– Financial Controller – Able Charitable Trust

Email: (b)(2)(a)

Direct Dial: (b)(2)(a)

From: [REDACTED]
To: [CAPGF 2020 \(MSD\)](#)
Subject: Age Concern Southland on going compliance for Covid 19
Date: Friday, 24 April 2020 2:56:00 PM
Attachments: [Deposit slip.pdf](#)
[Invoice INV-5564 from Age Concern Southland for Ministry of Social Development.msg](#)

I would like to apply for consideration of a \$5000 grant toward the ongoing costs of delivering our service in Covid 19 Lock down, We have extra expense in delivering frozen meals to clients in the community three times a week normally the clients come and pick up meals. The cost of making the centre compliant and workable during lockdown eg setting up all staffs working from home etc

Thankyou for considering this application.

Yours

[REDACTED] | **Manager** | *Registered Social Worker MANZASW* | Justice of the Peace | 50 Forth Street, P.O. Box 976, Invercargill 9840

P: [REDACTED] | M: [REDACTED] | E: [REDACTED]

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From: [REDACTED]
To: [CAPGF 2020 \(MSD\)](#)
Subject: Awarua Whānau Services - Community Awareness and Preparedness Grant Fund Application Process
Date: Thursday, 2 April 2020 12:08:38 PM
Attachments: [image003.png](#)
[image002.png](#)
[image004.png](#)
[image007.png](#)
[200402 Bank Account Details.PNG](#)
[200402 CAPGF - Invoice INV-0301.pdf](#)

Tēnā koe,

I can confirm that Awarua Whānau Services has been provided the Essential Services Status to deliver services to whānau in the Murihiku rohe. We are an iwi/Māori provider who is known by our Māori community in Murihiku as well as non-Māori for our delivery of health and social services. We are cognisant of the needs of our most vulnerable and have established relationships with whānau as well as other community providers. Awarua Whānau Services is the social and health services arm of Te Rūnaka o Awarua Charitable Trust (based in Bluff) whose offices are based at 190 Forth Street, Invercargill. We deliver services across the Murihiku takiwa.

The following is a brief description of the services we are currently delivering and what we are looking for support with:

1. Delivery of goods and kai:
 - petrol \$1,500
 - Supply crisis meals (in partnership with Koha Kai) \$2,000
 - Supply crisis heating (establish wood for delivery in Invercargill, Bluff with ability to extend) \$1,500
2. Co-ordination of meeting Bluff community need:
 - Establish and maintain coordination of the Bluff community support \$500
 - Establishing Te Rau Aroha marae to be a distribution centre for kai, hygiene products and other essential items \$2,000
3. Co-ordination and support for access to CBAC
 - Establish a safe mode of transport \$3,000 (potentially sourcing and preparing a vehicle for safe transportation of whanau)
4. Compilation and distribution of correct information
 - Support for the communication of appropriate education and resources to the wider Māori community \$500

We have been actively responding to the needs of whanau as they arise and have been coordinating efforts across the community alongside other agencies to try and alleviate any duplications of services. Many of the projects are already underway including supporting other agencies such as Koha Kai. We are all trying to meet the needs of our respective populations that we primarily serve but sharing resources.

Kia tu to mana,



[REDACTED]

Kaihautū/CEO

t: (03)218 6668

m: [REDACTED]

a: 190 Forth Street, PO Box 293, Invercargill

website facebook



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Application for COVID-19 Community and Preparedness Grant Fund
Bluff Isolation Support Group

9 April 2020

PROPOSAL

My name is §(2)(e) and I write on behalf of the Bluff Isolation Support Group. We are seeking funding of \$4369.20 to assist with providing phone support and delivering food, prescriptions, firewood and other necessities to the most vulnerable in our community, particularly those over-65s, with existing health conditions, Māori, pregnant mums and young families, those living alone, and those who live in surrounding rural areas within the Bluff Ward.

HOW WE HELP OUR COMMUNITY

In response to COVID-19, Bluff community leaders have banded together to create a team called the "Bluff Isolation Support Group". We put the call out to the wider community for connections with people needing support, and were inundated with responses. That is the strength of a small community. This project aims to help those people in any way we can, by providing emotional support, administrative help with paying bills etc, and delivering groceries, prescriptions, and firewood to those residents unable to leave their homes or afford the basic essentials.

We first met on the 23rd March and now have 10 core volunteers. We have built a list of residents using local knowledge, the electoral roll (both the maori and general roll have been combed through in their entirety) as well as the White Pages. Our target is those most vulnerable – groups of people at risk of hardship or harm or unable to leave their homes under Covid-19 alert levels 2 and above. Our goal is to contact every household in Bluff, so that no-one slips through the gaps. We have already contacted around 800 households.

WE WILL USE THIS GRANT TO HELP OUR RESIDENTS

Receiving this grant will allow us to support our target group with:

- Phone support and company (particularly for those who live alone) and to connect residents with existing community support services;
- Delivering firewood;
- Delivering groceries and frozen meals (bought by residents but delivered by the group);
- Picking up prescriptions from pharmacies and delivering them to residents;
- Providing phone top up cards and free groceries to the most vulnerable;
- Whanau support (working alongside Awarua Whanau Services);
- Enabling residents (especially those without internet access) to pay their bills (for example, pre-paid envelopes, setting up direct debits); and
- Newsletter drops with mental health resources, "boredom busters" for young families, parenting support resources, family violence prevention resources and essential contact lists (opening hours and contact details for local Medical Centre, Four Square, Coal, and Pharmacy).

We are already connected with Awarua Whanau Services, the Runanga and the Bluff Community Board, and these networks are helping us to identify further needs and available services. We also identify needs by asking people what they need – one example is pre-paid envelopes for older people not able to pay their bills online. As many vulnerable people were linked to us by our existing community networks, core needs such as support and delivery of food/prescriptions/firewood were identified at the outset. We are also channeling area specific information via our Bluff Isolation Support Group face book page and encourage members to interact with each other, reach out and share their isolation ups and downs.

We currently have ten volunteers to carry out a range of tasks, with oversight from myself and Cherie Chapman. We are currently using personal vehicles and vehicles borrowed from community groups not using them. Some of the funding is for enabling volunteers (eg phone top ups, fuel vouchers, supermarket vouchers, printing costs) to provide phone support and deliver goods. Other funding relates to the volunteer group, for example the Zoom subscription. Further funding applied for is directly for our people who are under severe financial pressure: purchasing frozen meals from Koha Kai (a local accessible food support group) and essential groceries (for example, baby care necessities). We're already providing these services daily/weekly as we can.

We can operate within alert level 4 by having volunteers with "essential service" documentation do the deliveries. We have been using rubber gloves (but need more). We also operate remotely, particularly over the phone.

FINANCIAL INFORMATION

To support our application, we are providing (attached to this email):

- An invoice with itemised costs, addressed to the Ministry of Social Development.
- A copy of our bank statement with our account name and account number.

Thank you for your consideration, we appreciate your time and this grant opportunity.

Yours sincerely,

(b)(2)(a)

Bluff Isolation Support Group

(b)(2)(a)

(b)(2)(a)

What is the use of this fund for?

This fund will be used to create awareness about the Health, Social, Well Being and Sustainability in the communities around Aotearoa during COVID-19 lockdown.

Project Explanation:

During this COVID-19 lockdown there will be a big concern on how our newly comers coping up with the situations on being Isolated. Women's International Network organization formed to support International students, newly comers and different ethnicity families around the Southland region working on Cultural awareness, Social, Health, Well Being and Agricultural practice. And have been contributed free meals to Southland in need event under KUSINA collaboration which supported events with a good cause like Samoan Measles outbreak recently. The project is in line to ensure that all migrants and newly comers are secure specially during this difficult time.

The funding is used for:

Providing a set of Essential food, Groceries, Ready to bake ingredients (To bake homemade bread), Food packed specially for little ones and for vulnerable.

Vegetable seedlings to grow (Food to grow). To create awareness around the family situation with their social, health and wellbeing. Part of the funding will be an immediate help to those newly comers, migrants who have shortage and in the financial crisis who don't have the access from government wage subsidy and any benefits.

This funding will be a good source for any individuals from different ethnicities, to everyone regardless of their race and faith that are in Isolated and struggled during this covid-19 lockdown. **COST: \$5000.00**

Project Details:

This fund will help raising awareness in different communities to prevent family conflicts, violence and mental health problem. To help the community's situation and to prevent suicidal thoughts of individuals that losing hope during this time. As we know, the suicide reports have been growing within the ethnic communities and to break the barrier we want to help them, reach out to them and give them hope that they are well cared and we are here looking after them and give them peace of mind that living in New Zealand is the best place to be and there is always a help available for the whole communities.

To empowered and coped with the stress and trauma during this crisis specially those parents who are dealing with their little ones and the whole family. This is the most challenging time and the most stressful time for most of those who are just newly arrived most of all, the one who are just starting to settle in New Zealand.

Nga mihi nui,

(2)(b)

Welcoming Migrants Project Manager -

Women's International Network

New Zealand International

(2)(a)

From: [REDACTED]
To: [CAPGF 2020 \(MSD\)](#)
Subject: Community Awareness and Preparedness Grant
Date: Thursday, 7 May 2020 2:22:28 PM
Attachments: [Three DRC Laptops for Funding.pdf.zip](#)
[bank account verification DRC Southland.pdf.zip](#)
[MSD GRant 4 May 2020.pdf.zip](#)

To Whom It May Concern

We wish to apply to the Community Awareness and Preparedness Grant Fund for funding for three laptops for our Manager, and two information and sales consultant for laptops which will enable our staff to have the ability to work offsite and be able to participate in zoom meetings and training opportunities via webinar seminars. In addition, these laptops will have office 365 installed and have webcams and voice capability to ensure all staff are able to communicate with our clients and within our existing networks. This also gives us the ability to work within new networks.

Our clients are all vulnerable people and our ability to communicate visually and verbally via laptop would ensure our clients and their families can have confidence that their family members are supported and have access to any information and products that they require in order to go about their daily lives. The need for us to be able to communicate and work effectively during the level four lockdown and in level three is crucial. This would also allow us to work and network with other agencies within our community when we are unable to be working from our offices due to isolation, illness and lockdown periods. This project will support community efforts and establish safe ways of maintaining links with and providing support to the vulnerable members of our community. This also enables us to work safely and continue to support the vulnerable members of our communities in Invercargill, Southland and in the Queenstown Lakes district.

Please do not hesitate to contact me if you have any further questions.

We wish to thank you for this opportunity to apply to this fund.

Yours sincerely

[REDACTED]

Manager

Disabilities Resource Centre Southland

From: [REDACTED]
To: CAPGF 2020 (MSD)
Subject: Community Awareness and Preparedness Grant
Date: Monday, 6 April 2020 12:04:38 PM

HI

I have an enquiry about this grant fund. Our group - KIND Women - became a charitable trust just a few weeks ago but has been operating on an informal basis for nearly 2 years. Because of the timing we have not had a chance to open a bank account. Until now we have been working with another charitable trust to hold our income and pay our bills.

Anyway, prior to lockdown we realised that there would be a number of people in our community (Invercargill) who were elderly and did not have access to the internet to order groceries and do not have family or friends who can support them during this time. We have worked with the Invercargill City Council who have over 200 pensioner flats for low income people and Age Concern. We have started a buddy system for isolated people that involves calling a couple of times a week to check in. When the person needs some groceries they give their list to the phone buddy and either the buddy gets the groceries or they pass the list on to me and I do it. We have just developed a relationship with a local supermarket to make this process more smooth.

Through my own personal bank account and bank I got a pay clip (mobile eftpos). So basically we pay for the groceries out of our own money and then when we drop them off - keeping 2m apart at all times, the person reimburses us using the eftpos machine (which is also cleaned etc between uses). We provide information to the elderly person about washing the groceries before putting them away, washing their hands after and throwing away the bags.

We are now finding that people often pay their bills in person so are currently working out a way to assist with this. National there doesn't seem to be a solution at this time.

We are doing this at no cost, the elderly person just pays what the groceries cost. What we are wondering is if we would be eligible to apply for a little bit of money to help cover our costs/ These costs are low - \$35 per month for the eftpos machine (the bank is doing no transaction fees in April but not sure if that will change from May), some printing of the shopping lists and information as well as a flyer for the supermarket to encourage the elderly they see every day to stop going in, the disinfectant we are using for our hands and so forth and some petrol for our shoppers. I would say at the most \$500 would be plenty to cover these costs for a couple of months.

We currently have 24 people we are assisting but think there will be an increase in the coming weeks as people run out of groceries.

The difficulty we have obviously is that we don't have a bank account so I am not sure how to deal with the invoice to make an application. I am just using my own bank account at present to cover the costs.

Thank you very much for any help or advice you might be able to give.

Cheers

[REDACTED]

From: [Koha Kai](#)
To: [CAPGF 2020 \(MSD\)](#)
Subject: Community Awareness and Preparedness Grant Fund Application
Date: Tuesday, 31 March 2020 2:44:21 AM
Attachments: [Invoice as charged.pdf](#)
[Banking Deposit.jpg](#)

Kia Ora Kotou

I am the Founder and CEO of Koha Kai. We are an approved essential Services provider here in Murihiku.

In our core business, we work with people with disabilities, and we are well connected throughout the disability sector in this ropu. I have been talking with the other disability service providers, and while they are in lockdown, they have voiced serious concerns about a number of their people in supported living, who are living independently in community. They believe their clients will be at extreme risk as their support services move from hands on to virtual or distance (phone) support. Primary concerns will be their food security, and also social distancing as many of these whanau do not have natural support networks to sustain them through this period. Many also do not have online connectivity. For a significant number of people in this category their primary support networks are the support services they are linked to. Although they live alone and in their own homes, for many they have never cooked a meal alone and unsupervised, having been reliant on support workers or affordable fast food options, which are no longer available to them. Their primary and greatest concern at this time is having access to pre-made meals. They do not fit the criteria for Meals On Wheels, so Koha Kai is effectively the only option available to them.

For the past five years, we have been working collaboratively with school communities, to provide opportunities of learning for disabled whanau. We have established a unique teaching programme, situated in primary schools where we teach disabled people to grow and cook their own kai. The by-product of their learning is that we also provide healthy, wholesome and nutritious meals that are affordable within those schools we are partnered with. We are an accredited Level 4 Service provider, approved to provide vocational education services.

As the schools we work with are also in lockdown, many have voiced serious concerns for some children living in extreme conditions. Principals have said that in the last week prior to lockdown, children who normally access Koha Kai lunches weren't able to afford them as parents were scrambling to prepare for this period, and had no money to spare for school lunches.

As it became clear the direction in which we were headed from observations of the effects of the pandemic in the northern hemisphere, we knew we were very well placed to prepare for and support the community by switching from producing School Lunches to providing cooked, and then frozen Community meals for adults and families which can support these people to have access to at least one good meal each day. While many of our disabled whanau may not be able to cook a meal for themselves, they can heat a meal in a microwave. It would just be accessibility that is the problem. So once lockdown began, we created an online platform, through our Facebook page where people are able to order meals online, and we can deliver them. Many of the orders coming through are from concerned whanau living remotely and unable to support their parents, grandparents or disabled whanau members directly. Through our school and social sector connections we are also able to support single parent families with young children

who are unable to easily access food through standard methods because they must be in isolation, and can't leave those children in order to access supermarkets.

We have two kitchens operating to provide this kai, and much of our fresh vegetables we grow ourselves in the gardens through schools and other teaching spaces. We connected early with our suppliers, established our requirements and are confident of uninterrupted supply for the duration of the emergency.

We have connected with Awarua Whanau Services and Nga Kete Matauranga Pounamu, and have worked out a strategy of referrals and a distribution process which minimises risk of infection through using strict protocols of delivery. It will help to keep people in their homes particularly Kaumatua and Kuia in the more isolated communities. We have a network of people in rural areas who are also able to act as centralised distribution points. These distribution points are able to hold emergency or crisis food, and will be topped up weekly, eg: Waiau Area School is one such distribution point, where we hold and maintain a freezer. Each Wednesday one person transports pre-ordered meals and tops up the freezer to about 100 meals for hardship or crisis Kai. The Principal of the school distributes and records activity during the week. On the Wednesday we bring a mobile eftpos machine with us, so those purchasing are able to make payments, and we are also set up for online payments. In the same way, we are connecting with local Runanga in Eastern Southland, to identify and support those whanau in that ropu. All of the community groups we work with have identified food insecurity is the most urgent need for this vulnerable sector of the community, and if we can address that need effectively, the chances are that those people will be able to maintain isolation for longer.

We have been contacted by Aged Care Support networks, requesting assistance city wide for their people as well.

I have written protocols for how we can do this safely. The only person who will be moving through the community from our organisation delivering meals will be me. All other staff are segregated and isolated in their work spaces and with the protocols we have adapted have minimal risk of community transmission.

Additional support in the distribution of Kai is being provided by Awarua Whanau Services, and they also have the advantage of being able to offer phone triage by primary healthcare providers, so it's a real collaboration between our organisations.

We are generating between 250 and 400 meals daily from our kitchens, and expect to be travelling several hundred kms each week, supporting people through this pandemic. We really need support to stay on the road. Our catchment is the whole of Eastern Southland from Gore, Maitua, Wyndham, Edendale to Hokonui, Fortrose and Bluff. Invercargill city and Otatara. Western Southland including Winton, Otautau, Tuatapere, Orepuki, Colac Bay, Riverton, Wallacetown and maybe Ohai and Nightcaps (as yet we have not made any connections out that way).

Standard rate for car mileage for IRD currently is 77c per km, and we estimate we will be travelling up to 300km per day for five days per week for the period of lockdown and respectfully request financial relief in the amount of \$4,620 from this fund.

Thank you for your consideration of our application.

Nga Mihi

§(2)(a)

PROJECT LEADER | KOHA KAI

Postal: PO Box 13 Invercargill 9840

Phone:

§(2)(a)

Accts:

[about KOHA KAI](#)



From: [Loss Centre](#)
To: [CAPGE 2020 \(MSD\)](#)
Subject: Fwd: Loss and Grief Support Trust Southland Emotional Wellbeing phone call Service
Date: Monday, 20 April 2020 1:34:27 PM
Attachments: [Emotional Wellbeing Phone Call Service- Handbook.docx](#)
[Emotional Wellbeing Phone Call Service- Information Sheet.docx](#)
[deposit slip.jpg.zip](#)
[Tax Invoice MSD 2.docx](#)

Hi there I am resending this application to request funding for operational costs.

thanks

9(2)(a)

----- Forwarded message -----

From: **Loss Centre** <lossandgriefcentre@gmail.com>
Date: Mon, 30 Mar 2020 at 15:05
Subject: Loss and Grief Support Trust Southland Emotional Wellbeing phone call Service
To: <CAPGE_2020@msd.govt.nz>

Good afternoon. The loss and grief support trust Southland oversees the Loss and Grief centre services. With the lockdown we have initiated an Emotional Wellbeing Phone Call service for anyone feeling upset, bereaved, isolated or anxious. This is a new service developed in response to Covid-19.

We have hired approved, vetted and experienced contractors to phone people weekly or as required.

I have attached the service summary sheet also. Also a bank deposit slip as I am unable to access bank statements at present.

This funding is for operational costs such as phone costs, resources being sent out and postage costs.

Thanks

9(2)(a)

Centre Director

From: [REDACTED]
To: [REDACTED]
Subject: FW: Invoice INV-6247 from Nga Kete Matauranga Pounamu Charitable Trust for Ministry of Social Development
Date: Monday, 6 April 2020 5:37:12 PM
Attachments: [REDACTED]
[REDACTED]
[REDACTED]
Importance: High

Nga mihi,

[REDACTED]

Nga Kete Matauranga Pounamu, CEO
Oraka Aparima Runaka, Deputy Chair
MProPrac (Dist), BAppMan (Dist), DipNPPM
Kai Tahu, Kai Mānau, Te Aa Awa
LEADERSHIP, QUALITY DELIVERY, COMPASSION
cid:image001.png@01D54163.C21F3310

2019 FINALIST
Invercargill Licensing Trust Not for Profit Sector Award

HEAD OFFICE, 92 SPEY STREET INVERCARGILL

NKMP - Range of Social & Primary Health Services

Hc Puna Waora Wellness Centre (very low cost general practice)

Toi Toi Maori Arts and Gifts (Social Enterprise) 119 Dee St Invercargill

Taurua Tautoko Maori Student Support Centre, SIT Main Campus, Tay St, Invercargill

F/P Ph (0800 925 242) Head Office Ph 03 2145 260 GP Practice Ph [REDACTED] Fax 03 2145 262

Web: www.kaitiaki.maori.nz Facebook: www.facebook.com/nkmp/

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From: [REDACTED]
Sent: Monday, 6 April 2020 5:26 PM

To: [REDACTED]
Subject: Invoice INV-6247 from Nga Kete Matauranga Pounamu Charitable Trust for Ministry of Social Development
Nga Kete Matauranga Pounamu Charitable Trust

[View online](#) \$5,750.00 due 20 May
INV-6247

Kia ora,

Here's invoice INV-6247 for NZD 5,750.00

The amount outstanding of NZD 5,750.00 is due on 20 May 2020

View your bill online [\[REDACTED\]](#)

From your online bill you can print a PDF, export a CSV, or create a free login and view your outstanding bills

If you have any questions, please let us know

Nga mihi,
Nga Kete Matauranga Pounamu Charitable Trust

jubilee

BUDGET ADVISORY SERVICE



31 March 2020

Ministry of Social Development
P O Box 1556
Wellington 6140

Dear Sir/Madam

Re; COVID-19 Community Awareness and Preparedness Grant Fund:

Jubilee Budget is classed as an essential service, as we do Money Management for a number of our clients. All of our staff are dedicated and are currently working from home, handling urgent situations and then phoning every one of our clients to check in on them.

We are making sure that all of our clients have the food vouchers that they receive each week, or the finances to purchase food, or are delivering food parcels to their door. The Southland Foodbank is currently closed, (due to their workers all being 70 years plus or with compromised health conditions).

We are hearing in the community of a number of people that need assistance in getting food from the supermarkets. Cases like; young mums with children at home with no family support, can't go to the supermarket without taking their children with them. They don't want to leave their children at home or in the car. The supermarkets are turning them away saying they should not have their children with them. We have cases where people do not have transport and they do not have a debit/credit card to be able to purchase food and have it delivered. Plus the delivery date in Invercargill for groceries to be delivered is 7 to 10 days away, (if you can manage to get a space to book a date for delivery on line). We had a situation today where we managed to order food urgently for a client and get one of our staff members to pick it up and deliver it to him and we charged it onto our personal account for work and will get it reimbursed. So at this stage, we are just trying to do what we can to help.

We would like to develop this more – and offer a service for some staff to be dedicated to doing shopping for people and delivering it to their home. We

jubilee

BUDGET ADVISORY SERVICE



cover all ethnic groups, having one staff member (part Maori - part Pacifica) who works very closely and from Nga Kete Services and Pacific Island Trust. We work very closely also with Idea Services and a lot of their intellectually disabled clients are under our Money Management service.

As well as giving out and delivering food parcels where necessary, we would like to do up toiletry bags for men and ladies, boredom breaker novelty bags for children and treat bags if we hear of children having a birthday in a home.

The other initiative we would love to develop is offering more education and information on line, either via Facebook, You Tube etc. To offer a forum where questions and answers can be discussed.

We would use the full amount of funding received, to develop more education on line and to purchase and deliver food and items necessary along with the cost of delivery, (petrol and mileage costs).

Please find attached a invoice and deposit slip.

We appreciate your support for an agency that is already out there trying to do everything practical that we can to help anyone in need.

Blessings

22(0)

Manager

Tena Koe

Mataura & Districts Marae

is wanting to apply for this grant to provide essential community-led solutions to support local resilience and community wellbeing during the period of Covid-19 - Alert Level 4. We are currently supporting our Kaumatua and vulnerable families who are not in the position to go out in public under the lockdown provisions or are at risk through compromised health issues., This grant we will be able to support our Whanau with essential needs such as Kai, Prescription pickups and drop offs. We are distributing Kai and essential household goods from our Marae with contactless delivery option as we feel this will be the safest and more efficient way to ensure our Marae Whanau and community are safe. We made available our Marae phone and email so people can contact to ask for help and information.

Given this current situation and in line with Govt Regulations around the Covid 19 situation we may' "if required," (under MoH and Govt provisions) prepare Kai at the Marae.

To ensure this safety net is carried out correctly we will have a limit of two members at one time preparing kai at the Marae, this will be the easiest way to manage safe distancing. We will also be wearing appropriate PPE and will adhere to strict guidelines to cleaning and sanitizing as we move around the Marae.

We are currently developing plans to enlighten our Whanau on safety issues around Domestic Violence, managing home protocols in terms of access to dwellings and animal issues i.e. Dogs/ cats etc. and how this can be carried out in line with Govt /MoH guidelines. Whanau have been made aware they can call upon us if in need with regards to their issues.

We believe this will ensure they have assistance and help with the stresses under this unprecedented situation.

This grant will assist our Marae to ensure we are able to care for our Whanau and Community at this time.

The community of Mataura and Districts are still feeling the effects of the floods on 5th Feb 2020. This is an added stress for our community as we head into the second week of the lockdown.

We have high cases of vulnerability with Kaumatua and whanau who are struggling due to reasons of finances, job losses, no transport, no support for young children, and many being a health issue risk.

Thank you for your support and mahi to our communities and people.

We look forward to a positive outcome

Ngā Mihi kia koe
Noho ora mai Kia Koutou

9(2)(a) Chair

Mataura & Districts Marae Incorporated Society

To: The Ministry of Social Development

Subject: Grant Fund Proposal

The community and Preparedness Grant Fund

Grant Fund proposal was prepared by Murihiku Islamic Trust.

It was written on 4 March 2020

The Purpose of this grant proposal is to provide essential community-led solutions to support local resilience and community well being during the period of Covid 19-Alert level 4.

The following are the type of community work we would like to support:

- Distributing halal meat within the community
- Providing stationeries for rural children
- Providing groceries for rural/isolated community

Background

For the past 12 years both [§(2)(a)] and I [§(2)(a)] have been heavily involved with the community at local, regional and national levels. [§(2)(a)] is often asked to give lectures about family values in the wider community. This includes schools throughout southland, the southland hospital for those that are terminally ill as well as other public gatherings. [§(2)(a)] is also involved with numerous youth programs, in particular the youth suicide prevention group. Closer to home, [§(2)(a)] also sits in the Gorge Road School BOT. In these roles we contribute much time and energy and as it is a small country school, it is important for us to continually improve the environment for which these children grow up in.

On a spiritual aspect, [§(2)(a)] is the imam at the southland mosque and overlooks the varying needs of people within the community. All this is done whilst running our two commercially run dairy farms as well as three run-off blocks, and of course raising our 5 lovely children.

We also feature in Hyundai Country Calendar episode 23
2019(<https://youtu.be/09Cw1GcmAol>)

My role [§(2)(a)] is getting families together through many gatherings, providing support to the new and existing members of the community- working with the women's group, settlement program and as mentioned our local primary school. We fundraise for the school on a regular basis and are always at the forefront when it comes to the project-based community program, offering our support wherever possible. I currently sit as the treasurer of the PTA at Gorge Road School.

Since the horrific events of March 15th, we found we got significantly busier with even more engagement in the extended community. This is where we felt that there was a pressing need for a trust to facilitate and co-ordinate likeminded people to carry out the large-scale community work that needed to be done. We could not carry this notion all by ourselves, and that is especially why we needed the support of volunteers to be under one umbrella being the Murihiku Islamic trust.

Murihiku Islamic trust was established on 26 November 2019.

Since the inception of the Murihiku Islamic trust, we have become more solid, united and motivated to continue carrying out community projects. Recently this good work has become more recognized by the local and regional governments. With the appointment of [§(2)(a)] into the board of trustee, in the advisory board of the Invercargill City Council. He is heavily involved on matters of social issues at the Invercargill city council. Once again Murihiku Islamic trust is in place to remove the misconceptions about Islam and at the same time continue to engage in the wider community. One of our future projects is to work with the new migrants in Invercargill. We want to share our NZ way of life through our farming and good work ethics. Given the right training and support, we believe they can adapt, thrive and contribute to this beautiful country of ours.

At the moment New Zealand is facing a pandemic. On 25 March 2020, New Zealand lifted the alert level to level 3. Within 48 hours, the alert level was lifted to 4, which came into effect on Thursday 28 March 2020. At alert level 4, means that the disease is not contained, thus Elimination process of the virus must take place.

What it means to New Zealanders at alert level 4:

-All essential business must close such as schools, bars, playground and other public places such as the library.

How ever essential services such as supermarket, petrol station and General Practitioner remain open.

As a trust we intend to support some of the needs of a group of a community. The following are some of the essential needs that we wish to support:

1.Distributing halal meat within the Muslim community:

As Muslims, we have a special dietary requirement to consume animal protein. The animal protein needs to be slaughtered in a certain process, called "Halal slaughtering".

Currently we face halal beef shortages as our local Supermarket only provides general beef protein "non halal" beef to the consumers.

The specialised meat provider such as the local butcher are closed as their seen as non-essential business.

As a trust, we managed to contact our wholesale meat provider to meet this bulk requirement, and they have agreed to supply us with halal meat.

Below are details and costing of the halal beef:

-Bulk meat to serve an estimation of 100 families. (About 4.kg/family)

Funding needed: a total of \$4500.

2. Distributing stationery amongst rural school children:

Since schools are closed, school children are instructed to stay home and study from home. We want to ensure that children are motivated and keep at their school work. We want to help maintain this by supplying a starter stationery to maintain their school work.

Cost of stationery :

\$5/child

Funding needed: \$250

3. Providing groceries for isolated/rural neighbouring community.

It is not easy living in a rural area, with no public transport available. The elderly who lives here are limited to accessing their essentials at the supermarket. Based on the information released by the government, they are not recommended to be exposed in public area. With this in mind, we wish to support them in supplying their essential groceries and delivering it at their doorstep.

Cost of groceries : \$25/person

Funding needed: \$250

Total funding required is \$5000 and we would assure you that this will get distributed accordingly.

Should funding be approved, please credit into:

Murihiku Islamic Trust

9(2)(b)

Account number:

9(2)(b)

IRD Number

9(2)(b)

We have also attached for the halal meat invoice, this is only an estimation, price can change depending on order.

Groceries and stationeries receipts will follow once fund is granted.

Thank you.

2 April 2020



Subject: Proposal for COVID-19 Community Awareness and Preparedness Grant Fund

Southland Multicultural Council (SMC) is a non-profit organisation with a mission to promote and protect the interests and aims of ethnic communities in Southland.

SMC aims are;

- To promote and celebrate cultural diversity in the community as a whole
- Support and arrange educational forums of the NZ way of life
- Educate and encourage our community by strengthening new migrants to speak to groups about their experience in New Zealand and cultural background
- Assist settlement issues that may arise from individual or families through in our office; social contacts; home visits; membership
- Encourages and invites our migrants to join/participate in our Women, Youth & Men's Group

Since the time that COVID-19 pandemic impacted on NZ, many in our community have expressed concern about their individual and family wellbeing. Our government has being proactive at information sharing and helping everyone to understand the situation and how we all can contribute to 'flattening the curve'.

SMC have however identified that many of our migrant community, especially our Colombian refugees in Invercargill, are struggling with the language barrier and unable to confidently understand and comprehend government notices and related COVID-19 information as it is being disseminated.

Notwithstanding that the Ministry of Health are publishing COVID-19 translated information, what we have noted in our Colombian community is a necessity for a Spanish translation of relevant news and COVID-19 information from other relevant authorities and groups. As we are currently in lockdown, we are not able to offer our normal level of personal face to face service within the community. It is critical at this that we maintain and improve our online services.

SMC propose an initiative to implement and maintain particularly the Colombian and wider Latin communities in Invercargill and Southland, a daily live stream translating COVID-19 updates and government announcements. It is proposed to bring together a team that can collate relevant information and translate this into the Spanish language, both written and orally (via video). We will then disseminate this information via social media, website, links and email. Also messages/audio will be disseminated to reach out Colombia refugees living else in NZ (wellington, etc.).

SMC believes that it is critically important for all persons in our community to be able to receive, on a daily basis, accurate translations of the most up-to-date information and availability. This service will better enable our community as a whole to make better decisions and cope during this difficult and uncertain time.

SOUTHLAND MULTICULTURAL COUNCIL INC.

A: 46 Kelvin St Invercargill NZ

L: 03 214 9296 M: 027 214 9296

E: office@southlandmulticultural.co.nz W: www.southlandmulticultural.co.nz

"To protect and promote the interests and aims of ethnic communities and migrants in Southland"

GRANT AMOUNT CALCULATION

Breakdown of Cost	Quantity	Unit price	Total price
Collect news - edit (1 hour/day x 30 days x \$30)	30	\$ 30.00	\$ 900.00
Written translation - Edit	30	\$ 50.00	\$1,500.00
Oral translation - record - edit - audio message	30	\$ 50.00	\$1,500.00
Dissemination (Facebook, govt links, e-newsletters)	30	\$ 30.00	\$ 900.00
		Total	\$4,800.00
		GST %15	\$ 720.00
		Total including GST	\$5,520.00

Through this proposal, we are confident in the capability of our team to undertake this service diligently. SMCHas Spanish speakers, who teach Spanish class in Invercargill.

Regards,

(b)(7)(D)

Coordinator- Southland Multicultural Council

E: office@southlandmulticultural.co.nz

M: (b)(7)(D) or 027 214 9296



22 April 2020

Subject: Proposal for COVID-19 Community Awareness and Preparedness Grant Fund

Firstly, a massive thank you for the grant we received to provide Spanish translations of government COVID-19 daily updates. These translations have now reached national attention and have well-circulated, especially to our Colombian refugees and Latin communities. An accountability report will be submitted once this funding has been expended.

Southland Multicultural Council (SMC) are now seeking further funding so that we can assist recent migrants and international students who are experiencing financial difficulty as a consequence of COVID-19.

SMC is a non-profit organisation with a mission to promote and protect the interests and aims of ethnic communities in Southland.

Our aims are;

- To promote and celebrate cultural diversity in the community as a whole.
- Support and arrange educational forums of the NZ way of life.
- Educate and encourage our community by strengthening new migrants to speak out about their culture and experiences in New Zealand.
- Assist to resolve settlement issues that may arise for families or individuals through our office; social contact and home visits.
- Encourage and invite our migrants to join and participate in our Women, Youth & Men's Groups.

Currently we are at Level 4, but from next Tuesday we transition to Level 3. This is a significant move in the right direction, but we must still maintain strict measures in order to manage and hopefully eliminate COVID-19 within New Zealand. As we navigate these unprecedented times, our recent migrants and international students are becoming more isolated and suffering extreme stress due to financial difficulties. Many essential skills and student visa holders are struggling to meet accommodation and food costs as a consequence of the negative effect COVID-19 has had on employment and as a result of not currently qualifying for financial support from the government. These groups are even struggling to be able to reach out to their families, relatives and friends due to prioritising expenditure rather than maintaining internet / phone credit.

While there are community help and support networks already available, many migrants and international students find it challenging to seek help due to their visa status and cultural practices. Pre COVID-19, many migrants and international students have actively volunteered and supported SMC activities within our community. This has been a valuable resource in achieving the aims of our

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"To protect and promote the interests and aims of ethnic communities and migrants in Southland"

organisation in Southland. SMC will continue to reach out and assist these groups in this unprecedented time, but we feel both a moral and social obligation to extend our support to those who are under significant hardship and unable to pay for day to day essentials.

Our initiative is to support recent migrants and international students who seek assistance. It is proposed to provide either food packs or supermarket vouchers which will be distributed within our community under COVID-19 Alert Level guidelines. Where mental health and wellbeing is of concern, we want these people to be able to easily reach out to their overseas families and friends by providing remote internet / phone credit top ups. International students will be referred to their embassies in the first instance. However the waiting time to get support from those embassies maybe too long, therefore we need an emergency fund to provide some essential items during the waiting time (max. \$20 per person – as initial support and one -off).

GRANT AMOUNT CALCULATION

Breakdown of Cost	Quantity	Unit price	Total price
supermarket voucher for recent migrants/international students	30	\$ 60.00	\$1,800.00
telephone/data vouchers (to recent migrants or international students who are having financial difficulty because of Covid-19)	30	\$ 40.00	\$1,200.00
volunteers (phone credit to ring migrants and people need support)	30	\$ 50.00	\$1,500.00
emergency pocket (weekly budget)	5	\$ 100.00	\$ 500.00
		Total	\$5,000.00
		GST %15	\$ 750.00
		Total including GST	\$5,750.00

SMC are confident that we provide this service diligently and are confident that only those who genuinely need support will receive assistance. We will be communicating with external organisations in our community (eg. Emergency Management Southland) to ensure that the support we would be providing is not duplicated.

Regards,

S. K. K.

Coordinator- Southland Multicultural Council

E: office@southlandmulticultural.co.nz

M: 027 214 9296 or 027 214 9296

From: [Society Southland Nepalese](#)
To: [CAPGE 2020 \(MSD\)](#)
Subject: Southland Nepalese Society Incorporated
Date: Monday, 6 April 2020 1:46:28 PM
Attachments: [bank details SNS.pdf](#)

Dear Sir/Madam

Hope this email finds you in best of your health.
During this time of unprecedented uncertainty, all of us are concerned about the safety and well-being of our families and friends.

We are a newly registered society in New Zealand and having around 150 members at present. At this stage we would like to apply for the fund to combat the difficulties that have occurred due to Covid 19 and also of lock-down.

We as an incorporated society will be utilizing the fund for the benefit of community. We will utilize the fund to help people during this lock-down period and also to help and overcome any difficulties.

Allocated funds will be utilized in following ways:

- 1) Supporting community through different links and establishing communications through different means to support them socially and mentally.
- 2) Providing foods and other essential supplies to people who can't access them, through fear of going out due to self isolation concerns.
- 3) A wider range of assistance with self isolation and developing community outreach will be provided
- 4) Since most of our members are residing in rural areas and are migrant, special attention will be given to them.

At this point we would request you to please grant fund of \$5000 and help us in helping our community.

Please find attached the bank statement of our society where the name and account number is given.

Please let me know if any more information is needed.

Warm Regards



Secretary
Southland Nepalese Society Incorporated



Re. Community Awareness and Preparedness Fund For COVID – 19

To whom it may concern:

On behalf of the Pacific Island Advisory Charitable Trust (PIACT) I would like to apply for this funding to assist provide needed help for our local (Southland) Pacific community.

The latest (2018) census identifies 2513 Pacific peoples in Southland. We believe this to be an underestimation and more likely to be in excess of 3000

As the only health and social services Pacific provider in Southland, PIACT has MSD level 4 registration. PIACT is in the process of applying for level 2 in order to fulfil our contractual obligation to deliver a Whanau Resilience Family Violence contract. We provide an office, community and hospital based Pacific Islands Nursing Service in collaboration with the Southland District Health Board.

PIACT is registered as an Essential Service and currently in the 2nd week of providing support for our community that is increasingly suffering the financial hardships resulting from the Level 4 COVID – 19 status. Special funding from Pasifika Futures has allowed PIACT to establish a program to provide assistance mostly by way of food vouchers and parcels. Now, with a cold winter looming, the overcrowded, poorly insulated and inadequately maintained homes and rental accommodation used by a significant number, our community we are at a greater risk than mainstream in acquiring winter illnesses and COVID – 19.

In the past 2 weeks, our intensive engagement with our Community and church leaders is rapidly giving us the necessary demographic and needs data to better know our community in terms of identifying and prioritising needs.

Already it is clear whatever funding we currently have and likely gain in the future WILL inevitably fall short of our needs without factoring in the real risk that the financial hardships will last well into the future and, beyond the ability of government to provide assistance.

Ensuring the most vulnerable in our community has appropriate clothing to overcome the cold will be a relatively low cost high benefit investment. This will likely involve supplying at least 1 thermal under garment together with a warm weather - proof jacket per individual. Already we have families in our growing database in need of this form of assistance.

In the unlikely event of unused funds remaining, this can be easily absorbed by purchasing food vouchers.

9(2)(a)



Chairman
Pacific Island Advisory Charitable Trust

From: 9(2)(a)
To: CAPGE 2020 (MSD)
Cc: 9(2)(a)
Subject: COVID-19 Community Awareness and Preparedness Grant Fund application
Date: Wednesday, 1 April 2020 2:19:21 PM
Attachments: [image001.png](#)
[COVID MSD grant invoice.docx](#)
[bnz runaka.png](#)

Kia ora ngā Rangatira mā

On behalf of the Waihōpai Rūnaka Inc and the Murihiku Marae, based in the sunny Southland, we wish to make application to the COVID-19 Community Awareness and Preparedness Grant Fund to assist us with our Whānau Care Packs.

As the signals of COVID-19 arriving on our shores started to emerge in early March, we started to compile lists and opened a register of our most vulnerable Kaumātua and other whānau. This was drawn from our 11,000 members who live in the Southland Region with whakapapa links to our Rūnaka and Marae. This meant that when we went to L2 on Saturday 21 March we already had processes and plans in place. These have been ramped up over the last week, with phone calls out, Facebook and emails offering support and ideas. Currently we have 52 whānau, mostly elderly in isolation, that we are calling twice a week; and we are assisting another 61 persons who are not whānau of Waihōpai but we are monitoring as part of our social contracts. We are now in the process of putting together food care packs for both these groups, they have differing needs, but the staples of diet are the basis of each of the packs. We are not able to be an isolation centre, and will not be providing meals-on-waka at this stage.

Our staff have a plan of how to get the supplies with the assistance of New World in Invercargill. We have planned with H&S in mind the set-up of packing these parcels, and have Rūnaka vehicles and staff ready to deliver. Having completed the basic list and costing yesterday we looking 9(2)(b) incl GST per care parcel, each pack will contain the following (plus a 6 pack of Hot Cross Buns); we are aiming to use the funding to provide 9(2)(b)(i), and we will find another way to do the rest.

Item	Size kgs/litres	Quantity per box
UHT Milk	1lt	X1
2minutes noodles	6pk	X1
Small Honey		X1
Gingernuts	1pk	X1
Round Wines	1pk	X1
Tissues	1 box	X1
Toilet paper	4pk	X1
Porridge	375gm	X1
Fruit salad tin	410g	X1
Baked beans	410g	X1
Spaghetti	410g	X1
Rice	1kg	X1
Soup Mixes	4 serve pkts	X1
Tea bags – Bell?	30pk	X1
Instant Coffee	90g	X1
Sugar white	500gm	X1
Butter	500gm	X1
Bread	Loaf	X1

The full costing of the use of the funding is on the invoice attached.

NZ Business Number 9429042899563

We are hoping that the above information will prove that we have the capability and capacity to meet our community-led assistance initiative.

Nāhaku noa, nā

3(2)(a)

