

APPENDIX 7 WAGE SUBSIDY DATA

Terminology

In this Appendix, "ESS" is the current name for the system developed and run by MSD that receives, processes and stores wage subsidy information.

Any changes to the name of this system in future will not in themselves affect the application of this appendix.

For the avoidance of doubt, the ESS data tables to be sent to the IDI is MSD information. Inland Revenue datasets that are used to validate or make decisions on applications are held separately, and will not be sent.

List of tables to be supplied

Number	Table Name	Description
1	COVID_IDI_EMPLOYER	Combined application and payments dataset for both Employers and Sole Traders (declined and auto-closed applications are excluded)
2	COVID_IDI_EMPLOYEE	Listing of impacted employees (for Employers only, Sole Traders without employees are excluded)

File format and delivery of data

File and delivery specifications	
Data Encryption	<p>To comply with the Ministry and Stats NZ standards.</p> <p>sFTP - The sFTP servers used to transfer information must have valid accreditation from the respective agency and use configuration as agreed by MSD and Stats NZ. Data must be encrypted in transit.</p> <p>Alternative Method – If the MSD-approved device is used as an alternative method, any data files will be written to a password-protected WINZIP library on a secure delivery device. The passwords will be supplied separately via a method accredited by MSD and Stats NZ.</p>
Delivery media	<p>To comply with the Ministry and Stats NZ standards.</p> <p>sFTP – The delivery method of sFTP will be as agreed by MSD and Stats NZ.</p>

	Alternative Method - If the MSD-approved device is used as an alternative method then the device to be hand delivered by nominated personnel.
Delivery date	8-May-2020 or prior
Frequency of data supply	Weekly
Period of data required	Full, with each weekly file being a full replace
File naming conventions	Standard MSD file naming conventions
Data file format	SAS data set or tab delimited text files
Further specifications	The data has been designated as IN CONFIDENCE so should be handled according to this classification

Description of the data to be provided

COVID_IDI_EMPLOYER

Only 'pending', 'approved and not paid', or 'paid' applications are included. Applications that were declined or auto-closed are excluded from this dataset.

Payments data is currently limited to data paid to applicants by MSD. Some of the subsidies have been partially or full repaid by the applicants. Refund data will be included in later iterations of this data set.

Variable	Data Type	Length	Format	Description
APPLICATION_ID	Char	100		Application ID from ESS system prefixed by 'E -' for Employer form or 'S -' for Sole Trader form
IRD_NUMBER	Char	255	\$255.	IRD number as entered into ESS, either the Sole Trader or Employer IRD Number depending on the form used
SOLE_TRADER_IRD_NUMBER	Char	255		IRD number entered into ESS Sole Trader form
EMPLOYER_IRD_NUMBER	Char	255		IRD number entered into ESS Employer form
SOLE_TRADER_NAME	Char	255		Name entered onto Sole Trader form (Sole Traders only)
EMPLOYER_NAME	Char	255		Name entered onto Employer form (Employers only)
EMPLOYEE_COUNT	Num	8		Number of employees included on application. Note – not all were paid.
APPLICATION_TYPE	Char	11		Derived Field: Application form filled in: Employer or Sole Trader

APPLICATION_REASON_NAME	Char	100		Derived Field: From application reason: 'Wage Subsidy' or 'Isolating Caring or Sick' (Leave Subsidy)
NUMBER_OF_FULLTIME_EMPLOYEES	Num	8		Number of full time employees
NUMBER_OF_PARTTIME_EMPLOYEES	Num	8		Number of part time employees
TOTAL_AMOUNT_PAID	Num	8		Total amount paid
CREATEDATE	Num	8	DATE9.	Date application was created. All payment duration start from this date. Sometimes additional application for the same employer are created later, but related to the period of the initial application (payment corrections)
DATE_PAID	Num	8	DATE9.	Date payment file was submitted to Westpac
STATUS_FINAL	Char	50		Derived status field: <ul style="list-style-type: none"> • If application is paid, regardless of ESS status then 'Paid' • If application status is 'Approved' but not paid then 'Approved not paid' • If application status is 'Declined' or 'Closed' then 'Declined/Closed' • If application status is 'Exception' or 'Suspended' then 'Pending'
STATUS	Char	255	\$255.	Status of application in ESS at time of data extraction
STATUS_TIME	Num	8	DATETIME27.6	Time application was created
APPLICATION_REASON	Char	134		Reason for application
APPLICATION_DURATION	Char	2		Number of days payment covers
SUBSIDY_TYPE	Char	48		Subsidy type
NZBN	Char	20	\$20.	New Zealand Business Number (Employers only) as entered into ESS

BUSINESS_ADDRESS	Char	200		Address entered into ESS application form (for Employers and Sole Traders)
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COVD_IDI_EMPLOYEE

Note: sole traders are excluded from this table

Variable	Data Type	Length	Format	Description
APPLICATION_ID	Char	100		Application ID from ESS system prefixed by 'E -' for Employer form
EMPLOYER_IRD_NUMBER	Char	255	\$255.	Business IRD number (employers only) as entered into ESS
EMPLOYEE_IRD_NUMBER	Char	255	\$255.	IRD number of employees claimed for by employers. In early versions of ESS this was not a mandatory field
EMPLOYEE_TYPE	Char	8		Employee type: full time or part time
FIRST_NAME	Char	255	\$255.	Employee first name
LAST_NAME	Char	255	\$255.	Employee last name
EMPLOYEE_DOB	Num	8	DATE9.	Employee date of birth
EXCLUDED_FROM_PAYMENT	Char	3		Indicator to show if employee was included in payment to employer

List of look up files to supply

N/A

Files containing lookup codes:

N/A

Description of the classification of data to be provided

Classification: **IN CONFIDENCE**

Technical Contacts/Policy and Relationship Contacts

Technical Contacts	Policy and Relationship Contacts
<i>For the Ministry of Social Development</i>	
Name: Section 9(2)(a) Position: Lead Data Engineer Phone: Section 9(2)(a) Mobile: Section 9(2)(a) Email: Section 9(2)(a) @msd.govt.nz	Name: Rob Hodgson Position: General Manager – Insights MSD Phone: Section 9(2)(a) Mobile: Section 9(2)(a) Email: Section 9(2)(a) @msd.govt.nz
<i>For Statistics New Zealand</i>	
Name: Will Bell Position: Manager – Integrated Data Service Delivery Phone: Section 9(2)(a) Mobile: Section 9(2)(a) Email: Section 9(2)(a) @stats.govt.nz	Name: Anna McDowell Position: Senior Manager – Integrated Data Phone: Section 9(2)(a) Mobile: Section 9(2)(a) Email: Section 9(2)(a) @stats.govt.nz

[Internal MSD Privacy & Information Sharing Use]

Note – Data Charts added to Schedule 7 via Variation dated July 2020

(Variation contained later in this document under Variation Section)

MSD Internal Use Only

(take this information sheet out if providing the MOU externally)

Variations to the

Memorandum of Understanding

To enable the supply of Ministry of Social Development
Information to the Integrated Data Infrastructure

Released Under The Official Information Act 1982



Tatauranga Aotearoa



MINISTRY OF SOCIAL
DEVELOPMENT

TE MANATU WHAKAHIAO ORA

VARIATION TO MEMORANDUM OF UNDERSTANDING BETWEEN STATS NZ AND MINISTRY OF SOCIAL DEVELOPMENT

December 2019

For the Purpose of

Adding new data fields to the Employment Assistance Data into the Integrated Data
Infrastructure

New Data Fields to the Employment Assistance Table- Letter of Variation

This letter is a variation to the Agreement for the supply of Ministry of Social Development (MSD) information to the Integrated Data Infrastructure (IDI).

Parties

1. The parties to the Memorandum of Understanding ('the Memorandum') are Stats NZ and Ministry of Social Development (MSD).

Purpose of this Variation

2. This Variation varies the Schedule 1 and its appendix *Memorandum of Understanding between Statistics New Zealand and Ministry of Social Development* dated on May 2018.
3. Clause 36 of the MoU states that where a Schedule from the Memorandum is to be modified, the parties must be notified in writing to operate the intended change.

Variation

4. The parties agree to vary Schedule 1 and its Appendix of the Memorandum as set out in the Annexure of this Variation with effect on and from the date this Variation is signed by all parties.
5. Subject to the variation contained in the Annexure to this Variation, all other terms contained in the Memorandum continue and remain in full force and effect.

Annexure

The table 7 ('employment_assistance') from the Schedule 1 – Appendix 1 of *Memorandum of Understanding between Statistics New Zealand and Ministry of Social Development* is amended as set out below. All other tables listed Schedule – Appendix 1 remain unchanged.

In the event of any inconsistency or contradiction between the Schedule 1 of the Memorandum and the terms set out in this Annexure, the terms set out in this Annexure shall prevail.

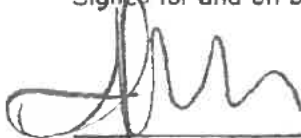
Addition of Opportunity and Contract ID columns into the Employment Assistance table

1. Stats NZ and Ministry of Social Development have agreed to add two new data fields to the employment_assistance table into the IDI.
2. The Ministry of Social Development has agreed to supply these variables on the same terms and timeframes as agreed on the Memorandum and Schedule 1.
3. To enable the use of these variables as soon as possible, they will be ad-hoc loaded into the IDI and included with all other data from the March 2020 update.
4. These variables that will be loaded into the table listed below:

Employment_assistance table:

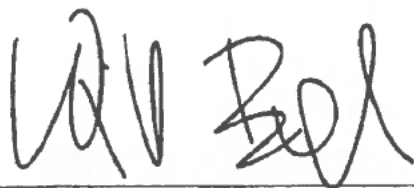
Name	Required	Data type	Length
CLIENT_ID		int	
SWN		int	8
PROGRAMME_NAME		varchar	255
AMOUNT		decimal	13,2
PROVIDER_NAME	Y	varchar	255
PARTICIPATION_ED		char	dd/mm/yyyy
PARTICIPATION_SD	Y	char	dd/mm/yyyy
REFERRAL_DATE		char	dd/mm/yyyy
PROGRAMME_CODE		char	3
TEC_CLIENT_ID		int	
OPPORTUNITY_ID		int	20
CONTRACT_ID		char	20

Signed for and on behalf of the Ministry of Social Development



Fleur McLaren
Manager, Research and Evaluation

Signed for and on behalf of Stats NZ



Will Bell
Manager, Integrated Data Service Delivery

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VARIATION TO MEMORANDUM OF
UNDERSTANDING BETWEEN STATS NZ AND
MINISTRY OF SOCIAL DEVELOPMENT

February 2020

For the Purpose of

Modifying gender values to the Benefits Dynamic Data in the Integrated Data
Infrastructure

Modifying gender columns in Benefits Dynamic Data - Letter of Variation

This letter is a variation to the Agreement for the supply of Ministry of Social Development (MSD) information to the Integrated Data Infrastructure (IDI).

Parties

1. The parties to the Memorandum of Understanding ('the Memorandum') are Stats NZ and the Ministry of Social Development (MSD).

Purpose of this Variation

2. This Variation varies Schedule 1 and 3 (and their associated appendixes) of the *Memorandum of Understanding between Statistics New Zealand and the Ministry of Social Development* dated on May 2018.
3. Clause 36 of the Memorandum states that where a Schedule from the Memorandum is to be modified, the parties must be notified in writing to operate the intended change.

Variation

4. The parties agree to vary Schedule 1 and Schedule 3 and their Appendixes of the Memorandum as set out in the Annexure of this Variation with effect on and from the date this Variation is signed by all parties.
5. Subject to the variation contained in the Annexure to this Variation, all other terms contained in the Memorandum continue and remain in full force and effect.

Annexure I: Schedule I

The tables 28 ('ucvii_customer'), 29 ('ucvii_alias') and 30 ('ucvii_child_full') from Schedule 1 – Appendix 1 of the *Memorandum of Understanding between Statistics New Zealand and the Ministry of Social Development* is amended as set out below. All other tables listed in this Schedule – Appendix 1 remain unchanged.

In the event of any inconsistency or contradiction between Schedule 1 of the Memorandum and the terms set out in this Annexure, the terms set out in this Annexure shall prevail.

Modifying length of gender_ucvii columns in Client Identity Data tables

1. Stats NZ and the Ministry of Social Development have agreed to modify the 'gender_ucvii' columns length to 10 in the 'ucvii_customer', 'ucvii_customer' and 'ucvii_child_full' table into the IDI to allocate the character value 'diverse'.
2. The Ministry of Social Development has agreed to supply these variables on the same terms and timeframes as agreed on the Memorandum and Schedule 1.
3. To enable the use of these variables as soon as possible, they will be ad-hoc loaded into the IDI and included with all other data from the March 2020 update.
4. These variables will be loaded into the table listed below:

ucvii_customer

Column	Required	Data type	Length
cause_of_death		char	4
family_nm		char	30
given_nm		char	30
locked_record_yn		char	1
notification_type_id		char	4
other_given_name		char	60
party_id		int	8
birth_dt		date	ddmmmyyyy
death_dt		date	ddmmmyyyy
gender_ucvii		char	10

latest_filedate		datetime	ddmmmyyyy: hh:mm:ss
role_id		int	8
role_type		char	4
Swn	Y	int	8
current_unique_identity_id		char	32
cms_assoc_child_swn		int	

ucvij_alias

Column	Required	Data type	Length
cause_of_death		char	4
family_nm		char	30
given_nm		char	30
locked_record_yn		char	1
notification_type_id		char	4
other_given_name		char	60
party_id		int	8
birth_dt		date	ddmmmyyyy
death_dt		date	ddmmmyyyy
gender_ucvij		char	10
latest_filedate		datetime	ddmmmyyyy: hh:mm:ss
role_id		int	8
role_type		char	4
Swn	Y	int	8
current_unique_identity_id		char	32
cms_assoc_child_swn		int	

ucvii_child_full

Column	Required	Data type	Length
cause_of_death		char	4
family_nm		char	30
given_nm		char	30
locked_record_yn		char	1
other_given_name		char	60
party_id		int	8
birth_dt		date	ddmmmyyyy
death_dt		date	ddmmmyyyy
gender_ucvii		char	10
latest_filedate		datetime	ddmmmyyyy: hh:mm:ss
role_id		int	8
role_type		char	4
chswn	Y	int	8
current_unique_identity_id		char	32

Annexure I: Schedule 3

Table 3 ('msd_youthserviceclients') from Schedule 3 – Appendix 1 of the *Memorandum of Understanding between Statistics New Zealand and the Ministry of Social Development* is amended as set out below. All other tables listed in this Schedule – Appendix 1 remain unchanged.

In the event of any inconsistency or contradiction between Schedule 3 of the Memorandum and the terms set out in this Annexure, the terms set out in this Annexure shall prevail.

Modifying length of the Gender column in the MSD Youth Service Clients table

1. Stats NZ and the Ministry of Social Development have agreed to modify the 'Gender' columns length to 20 in the 'msd_youthserviceclients' table in the IDI to allocate the character value 'gender diverse'.
2. The Ministry of Social Development has agreed to supply these variables on the same terms and timeframes as agreed on the Memorandum and Schedule 3.
3. To enable the use of these variables as soon as possible, they will be ad-hoc loaded into the IDI and included with all other data from the March 2020 update.
4. These variables will be loaded into the table listed below:

Column	Required	Data type	Length/Format
Client_id		Character	30
Client_id_type		Character	4
DoB		Date	dd/mm/yyyy
Gender		Character	20
first_name		Character	200
middle_names		Character	200
family_name		Character	200
Extract_date		Date	dd/mm/yyyy

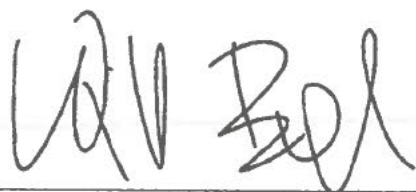
Signed for and on behalf of the Ministry of Social Development



Rob Hodgson

General Manager, Insights MSD

Signed for and on behalf of Stats NZ



Will Bell

Manager, Integrated Data Service Delivery
26/02/2020

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VARIATION TO MEMORANDUM OF
UNDERSTANDING BETWEEN STATS NZ AND
MINISTRY OF SOCIAL DEVELOPMENT

May 2020

For the purpose of
Adding wage subsidy information to the Integrated Data
Infrastructure (Schedule 7)

Adding wage subsidy information to the Integrated Data Infrastructure (Schedule 7) – Letter of Variation

This letter is a variation to the Agreement for the supply of Ministry of Social Development information to the Integrated Data Infrastructure ("IDI").

Parties

1. The Parties to the Memorandum of Understanding ("the Memorandum") dated May 2018 are Stats NZ and the Ministry of Social Development ("MSD").

Purposes of this Variation

2. This Variation adds a new schedule (Schedule 7) to the Memorandum to define the process for wage subsidy information to be sent to the IDI.
3. Clause 33 of the Memorandum requires that new information to be exchanged under the Memorandum must be set out in a schedule and added to the Memorandum by way of a variation.
4. This Variation also adds a definition of "MSD Information" to the Memorandum itself, to make it clear that any MSD records may be sent to the IDI.

Variation

5. The parties agree to add Schedule 7 to the Memorandum (as annexed to this Variation), to define the process for MSD to send wage subsidy information to the IDI, for the purposes specified in the Schedule.
6. The parties also agree to add the following definition of "MSD Information" to clause 3 of the Memorandum:

MSD Information Means records and data that are in the custody and control of MSD

7. All other current terms of the Memorandum and its Schedules continue and remain in full force and effect.

Signed for and on behalf of the
Ministry of Social Development



Rob Hodgson
Group General Manager – Insights
Date: 8/5/20

Signed for and on behalf of Stats NZ



Anna McDowell
Senior Manager, Integrated Data
Date: 8 May 2020

Adding wage subsidy information to the Integrated Data Infrastructure (Schedule 7) – Letter of Variation

This letter is a variation to the Agreement for the supply of Ministry of Social Development information to the Integrated Data Infrastructure ("IDI").

Parties

1. The Parties to the Memorandum of Understanding ("the Memorandum") dated May 2018 are Stats NZ and the Ministry of Social Development ("MSD").

Purposes of this Variation

2. This Variation adds a new schedule (Schedule 7) to the Memorandum to define the process for wage subsidy information to be sent to the IDI.
3. Clause 33 of the Memorandum requires that new information to be exchanged under the Memorandum must be set out in a schedule and added to the Memorandum by way of a variation.
4. This Variation also adds a definition of "MSD Information" to the Memorandum itself, to make it clear that any MSD records may be sent to the IDI.

Variation

5. The parties agree to add Schedule 7 to the Memorandum (as annexed to this Variation), to define the process for MSD to send wage subsidy information to the IDI, for the purposes specified in the Schedule.
6. The parties also agree to add the following definition of "MSD Information" to clause 3 of the Memorandum:

MSD Information Means records and data that are in the custody and control of MSD

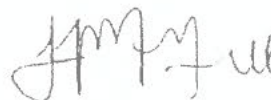
7. All other current terms of the Memorandum and its Schedules continue and remain in full force and effect.

Signed for and on behalf of the
Ministry of Social Development



Rob Hodgson
Group General Manager – Insights
Date: 8/5/20

Signed for and on behalf of Stats NZ



Anna McDowell
Senior Manager, Integrated Data
Date: 8 May 2020

VARIATION TO MEMORANDUM OF
UNDERSTANDING BETWEEN STATS NZ AND
MINISTRY OF SOCIAL DEVELOPMENT

July 2020

For the Purpose of

Adding Covid Income Relief Payment data

Letter of Variation to Memorandum of Understanding – Supply of Ministry of Social Development data to the Integrated Data Infrastructure

Addition of CIRP tables to Schedule 7

As agreed at July 2020

Parties

1. The parties to the Memorandum of Understanding (the Memorandum) are Stats NZ and Ministry of Social Development (MSD).

Purpose of this variation

2. This variation varies the **Memorandum of Understanding – Data Sharing between Stats NZ and the Ministry of Social Development**.
3. It modifies **Schedule 7** to the Memorandum and its appendix, detailing the addition of four tables containing **Covid Income Relief Payment** (CIRP) data.

Variation

4. The parties agree to vary Schedule 7 and its appendix of the Memorandum as set out in the Annexure of this Variation, with effect on and from the date this Variation is signed by all parties.
5. Subject to the variation contained in the Annexure to this variation, all other terms contained in the Memorandum continue and remain in full force and effect.

Signatories

Signed for and on behalf of The Ministry of Social Development / Te Manatū Whakahiato Ora


.....

Date 13/8/20

Rob Hodgson

Group General Manager, Insights MSD

Signed for and on behalf of Stats NZ / Tatauranga Aotearoa


.....

Date/...../.....

Will Bell

Manager, Integrated Data Service Delivery

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Annexure

The **CIRP tables** will be included into the Schedule 7 of the Memorandum of Understanding – Data Sharing between Stats NZ and the Ministry of Social Development. All other tables listed in the Schedule 7 of the Memorandum and its appendixes remain unchanged.

In the event of any inconsistency or contradiction between the Schedule 7 of the Memorandum and the terms set out in this Annexure, the terms set out in this Annexure shall prevail.

Addition of CIRP tables

Purpose

1. This Appendix provides detailed specifications regarding the new tables to be provided by the Ministry of Social Development under Schedule 7.
2. Tables already supplied as per the original schedule remain unchanged.

File and delivery specifications

3. The file and delivery specifications for the data are outlined in the table below.

File and delivery specifications	
Data Encryption	Data files will be encrypted in transit through SFTP and automatically decrypted once within Stats NZ's secure servers.
Delivery media	Secure data delivery will place through SFTP
Delivery date	From June 2020
Frequency of data supply	Weekly
Period of data required	N/A
File naming conventions	wddmmyy_tablename_cirp
Data file format	SAS files

Data to be provided

4. The Covid Income Relief Payment data to be provided by the Ministry of Social Development is outlined in the description below:

wddmmyy_bddptnr_cirp

Column	Label	Data type	Length
PNSWN	partners social welfare number	Num	8
PTNRFROM	date partner included IN benefit from	Date	dd/mm/yyyy
PTNRTO	date partner included IN benefit up to	Date	dd/mm/yyyy
SWN	social welfare number	Num	8
SPELL	spell number	Num	8

wddmmyy_swnirdid_cirp

Column	Label	Data type	Length
SWN	SWN	Num	8
IRDNO	IRDNBR	Num	8

wddmmyy_bddspel_cirp

Column	Label	Data type	Length
SWN	social welfare number	Num	8
COMDT	payment commencement date	Date	dd/mm/yy yy
RSNCD	reason for change of status	Char	3
SERVF	benefit type	Char	3
SRVST	status at end of study	Char	1
OLDCOMDT	old payment commencement date	Date	dd/mm/yy yy

CHGDT	change of status date	Date	dd/mm/yy yy
SRTET	rate code at start of spell	Char	3
SPELL	spell number	Num	8
EVENT	event which led to benefit	Char	3
JOB CD	occupation code	Char	2
ERNLST	last weekly earnings	Num	8
LSTWKDT	date last worked	Date	8
PREVPART	previous partnership indicator	Char	2
SPELLFROM	Start date of spell	Date	dd/mm/yy yy
SPELLTO	End date of spell	Date	dd/mm/yy yy
REGDT	benefit registration date	Date	dd/mm/yy yy
ADDITIONAL_SERVICE_DATA	additional service data	Char	5
PREWR3_SERVF	Pre-WR3 benefit type	Char	3

wddmmyy_second_tier_expend_cirp

Column	Label	Data type	Length
SWN	Social Welfare Number	Num	8
BENEFIT_START_DATE	Benefit Start Date	Date	ddmmyy yyy
BENEFIT_END_DATE	Benefit End Date	Date	ddmmyy yyy
SRVST_CODE	Service Status Code	Char	8

PARENT_SERV_CODE	Parent Service Status Code	Char	8
SERVF_CODE	Benefit Type (Recoded Parent_Serv_code)	Char	3
SUPPLEMENTARY_SERV_CODE	Supplementary Serv Code	Char	8
DAILY_GROSS_RATE	Daily Gross Rate	Num	8
DAILY_NETT_RATE	Daily Nett Rate	Num	8
PERIOD_IN_DAYS	Period in days from Benefit Start Date to Benefit End Date	Num	8
AUDIT_INSERT_DATETIME	The Date and Time that the Record was inserted into this table	Datetime	ddmmmyyy:hh:mm:ss
SUPPLEMENTARY_SOURCE	Supplementary Source Description	Char	50

Released Under The Official Information Act 1982

VARIATION TO MEMORANDUM OF
UNDERSTANDING BETWEEN STATS NZ AND
MINISTRY OF SOCIAL DEVELOPMENT

September 2020

For the Purpose of

Updating the MSD Debt data supply to the Integrated Data Infrastructure

Update MSD Debt data - Letter of Variation

This letter is a variation to the Agreement for the supply of Ministry of Social Development (MSD) information to the Integrated Data Infrastructure (IDI).

Parties

1. The parties to the Memorandum of Understanding ('the Memorandum') are Stats NZ and Ministry of Social Development (MSD).

Purpose of this Variation

2. This Variation modifies the Schedule 6 and its appendix to the *Memorandum of Understanding between Statistics New Zealand and Ministry of Social Development* dated on May 2018.
3. Clause 35 of the MoU states that new Schedules may be developed and added with approval from each party's senior management or their delegated staff.

Variation

4. The parties agree to update the Schedule 6 and its Appendix of the Memorandum as set out in the Annexure of this Variation with effect on and from the date this Variation is signed by all parties.
5. Subject to the variation contained in the Annexure to this Variation, all other terms contained in the Memorandum continue and remain in full force and effect.

Memorandum of Understanding – Supply of Ministry of Social Development data to the Integrated Data Infrastructure

Schedule 6 – Supply of MSD Debt Data

Purpose

1. The purpose of this Schedule is to define the process to provide the Integrated Data Infrastructure (IDI) with an updated one-off of MSD Debt Data.
2. This schedule confirms the roles and responsibilities of Stats NZ and The Ministry of Social Development (The Ministry or MSD) within the above process.
3. For the sake of clarity, all terms and provisions as set out in the February 2020 Schedule remain in effect, except for all the elements mentioned on the Appendix.

Signatories

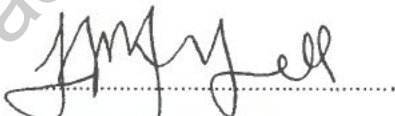
Signed for and on behalf of The Ministry of Social Development/ Te Manatū Whakahiato Ora



Date 17 / 9 / 20

Rob Brian Hodgson
Group, General Manager, Insights MSD

Signed for and on behalf of Stats NZ / Tatauranga Aotearoa



Date 18 / 9 / 20

Anna McDowell
Senior Manager, Integrated Data Infrastructure

APPENDIX 6 MSD Debt data

As at September 2020

List of tables to be supplied

	Table Name
1	msd_debt_data_2009_2020

File format and delivery of data

File and delivery specifications	
Data Encryption	<p>To comply with the Ministry and Stats NZ standards</p> <p>SFTP – The SFTP servers used to transfer information must have valid accreditation from the respective agency and use configuration as agreed by MSD and Stats NZ. Data must be encrypted in transit.</p> <p>Alternative method – if the MSD-approved device is used as an alternative method, any data files will be written to password-protected WINZIP library on a secure delivery device. The passwords will be supplied separately via a method accredited by MSD and Stats NZ.</p>
Delivery media	<p>To comply with the Ministry and Stats NZ standards</p> <p>SFTP – The delivery method of SFTP will be as agreed by MSD and Stats NZ.</p> <p>Alternative method – if the MSD-approved device is used as an alternative method then the device to be hand delivered by nominated personnel.</p>
Delivery date	September 2020
Frequency of data supply	One-off supply.
Period of data required	Full supply of data from 2009 to 2020.
File naming conventions	Standard MSD file naming conventions.
Data file format	SAS data set or tab delimited text files
Further specifications	The data has been designated as IN CONFIDENCE so should be handled according to this classification