

Format of General Statistics Report

COVER SHEET

NEW ZEALAND COMMUNITY FUNDING AGENCY
(NZCFA)

GENERAL STATISTIC REPORT

Name/Address of Contracted Service Provider	MOERANGI TREKS P O BOX 658 WHAKATANE
NZCFA Classification & Description of Contracted Service	*
Physical Location of Service Delivery Outlet(s) for the Contracted Service	Outlets: * (1)672 RUATOKI ROAD WHAKATANE (2) (3)
Period Covered by this General Statistic Report	28 November/1997 to 30/June/1998

Note *

To be completed by NZCFA Outreach Worker

Continued on next page

Format of General Statistics Report, Continued

CLIENT STATISTICS

A. Enquiries/contacts received and redirected to an appropriate service programme Provider	Total A ◇
B. Enquiries/contacts received but not accepted because client demand for your services was greater than capacity to supply at the time enquiry received	Total B ◇
C. Enquiries/contacts received and accepted as clients of your service	Total C ◇

ANALYSIS OF CLIENTS ACCEPTED/REGISTERED (TOTAL C) FOR YOUR SERVICE

Family/whanau groups	◇	
Family/whanau group members	Adults ◇	Children ◇
Individual adult clients (ie over 17 years old)	◇	
Individual children clients (ie under 17 years old)		◇
Total Adults/Total Children		

AGE AND GENDER

As provided by Client

AGE RANGE	FEMALE	MALE
0 - 13	◇	◇
14 - 17		
18 - 64		
TOTALS		

Note *

To be completed by NZCFA Outreach Worker

Note ◇

To be completed by Contracted Service provider

Continued on next page

As identified by Clients

NEW ZEALAND MAORI ANCESTRY - affiliations identified by New Zealand Maori clients

All iwi affiliations identified by any one New Zealand Maori client are to be shown/and counted in the report. As many New Zealand Maori have affiliations with a number of iwi, the total number of affiliations will be greater than the number of clients identified as New Zealand Maori. Such a result is expected and accepted by NZCFA.

Listing of Iwi

A list of Iwi, derived from the New Zealand Standard Classification of Iwi (version 1 1994, approved in June 1994), is provided below. The listing is presented by rohe (region). The showing of the rohe, however, does not imply any future or present confederations of Iwi.

Rohe	Iwi
Northland/Auckland	Te Aupouri Ngati Kahu Ngati Kuri Ngapuhi Ngapuhi ki Whaingaroa - Ngati Kahu ki Whaingaroa Te Rarawa Ngai Takoto Ngati Wai Ngati Whatua Te Kawerau
Hauraki	Ngati Hako Ngati Hei Ngati Maru (Marutuahu) Ngati Paoa Patukirikiri Ngati Porou ki Harataunga ki Mataora Ngati Pukenga ki Waiau Ngati Rahiri Tumutumu Ngati Tai Ngati Tamatera Ngati Tara Tokanui Ngati Whanaunga
Waikato/King Country	Ngati Haua (Waikato) Ngati Maniapoto Ngati Raukawa (Waikato) Waikato

Continued on next page

Listing of Iwi, Continued

Rohe	Iwi
Te Arawa/Taupo	Ngati Pikiao Ngati Rangiteaorere Ngati Rangitihi Ngati Rangiwehewhi Tapuika Tarawhai Tuhourangi Uenuku - Kopako Waitaha (Te Arawa) Ngati Whakane Tuwharetoa
Bay of Plenty	Ngati Pukenga Ngaiterangi Ngatirangimui Ngati Awa Ngati Manawa-Ngati Whare Ngai Tai Tuhoe Whakatohea Whanau-A-Apanui
East Coast	Ngati Porou Te Aitanga-A-Mahaki Rongowhakaata Ngai Tamamohi
Hawkes Bay/Wairarapa	Rongomaiwahine Ngati Kahungunu ki Te Wairoa Ngati Kahungunu ki Heretaunga Ngati Kahungunu ki Wairarapa Ngati Kahungunu Rangitane (Hawkes Bay/Wairarapa)
Taranaki	Te Atiawa (Taranaki) Ngati Maru (Taranaki) Ngati Mutunga (Taranaki) Nga Rauru Nga Ruahine Ngati Ruanui Ngati Tama (Taranaki) Taranaki

Continued on next page

Listing of Iwi, Continued

Rohe	Iwi
Whanganui	Ngati Apa Te Ati Hau Nui-A-Paparangi Ngati Haua (Taumarunui)
Manawatu/Horowhenua/ Wellington	Te Atiawa (Wellington) Muaupoko Rangitane (Manawatu) Ngati Raukawa (Horowhenua/Manawatu) Ngati Toa (Wellington)
South Island	Te Atiawa (South Island) Ngati Koata Ngati Kuia Kati Mamoe Mori Ngati Mutunga (Chatham Islands) Rangitane (South Island) Ngati Rarua Ngai Tahu Ngati Tama (South Island) Ngati Toa (South Island) Waitaha (South Island)

[illegible]

Service Provider:

[illegible]

sinned.

Section 9(2)(a) Privacy of Natural Persons

date:

designations

CONTRACT

This Funding Contract made this day of

Between: Her Majesty the Queen acting by the Director-General of Social Welfare through the New Zealand Community Funding Agency of the Department of Social Welfare ("NZCFA")

Level 8
Charles Ferguson Building
Bowen St
WELLINGTON

AND

Moerangi Treks (registered as a Charitable Trust)
672 Ruatoki Valley Road, RD 1
WHAKATANE
("the Service Provider")

SERVICE APPROVAL STATUS

The Service Provider has been granted Full Approval, Level One Standards for Approval - under S 396 of the Children, Young Persons and their Families Act 1989 in the following Catchment Area:

Aotearoa

AGREEMENT

NZCFA and the Service Provider agree as follows:

- 1 The Service Provider will provide the service described in the first schedule to this contract ("the Agreed Service") to the Quality, Quantity and Effectiveness measures set out in that schedule and continue to provide the agreed Service for the whole of the term of this contract.
- 2 The Service Provider will provide the Agreed Service during the period beginning 28 November 1997 and ending on 30 June 1998.
- 3 Subject to the Service Provider complying with its obligations under this contract, NZCFA will pay the Service Provider \$27,117.00 inclusive of GST, being payment for the provision of 354 service units as detailed in the first schedule to this contract.

- 4 Payment will be made as follows:

Instalment Number	Instalment Amount	Date Instalment to be Paid
I	27,117.00	3 Marchr 1998

- 5 Payments under this contract (except for the initial instalment) are conditional on the Service Provider forwarding report(s) to NZCFA, using an agreed NZCFA format, on the following date(s):

Report Number	Date Report Due
I	6 March 1998
2	7 April 1998
3	8 May 1998
4	5 June 1998
5	4 July 1998

- 6 The funding stated in clause 3 will not be used for any other purposes than to provide the Agreed Service.
- 7 The Service Provider will not sub-contract any or all of the service detailed in the first schedule to this contract without first getting the written permission of NZCFA.
- 8 NZCFA reserves the right to recover from the Service Provider a proportion of the contract value in the event of the Service Provider failing to meet the agreed quality measures, or failing to provide the agreed units of service or failing to maintain service provision for the full contract period in accordance with the terms and conditions of this contract.

The proportion of the contract value to be recovered in these circumstances will be discussed between NZCFA and the Service Provider.

This clause shall remain in force after the termination of this contract.

- 9 The Service Provider will supply NZCFA, within one month after its annual general meeting, with a copy of its independently audited annual financial statements showing the money it received under clause 3 of this contract as a separate income item.
- 10 This contract is conditional on the Service Provider retaining for the duration of the contract:
- Its Service Approval Status (as set out earlier in this contract);
 - Any Registrations required under any Acts to perform the Agreed Services.

- 11 This contract refers only to the sum of money set out in clause 3. It contains no promise of more money after the contract period ends.
- 12 In the event that during the contract period the Service Provider:
- i fails to retain the Approval(s) or Registration(s) specified in clause 10; or
 - ii is dissolved, or is wound up by the court, or a receiver is appointed in respect of the Service Provider's affairs, or the Service Provider ceases for any reason to supply services to its clients; or
 - iii otherwise fails to meet its obligations under this contract.

NZCFA may terminate this contract by written notice to the Service Provider.

- 13 If a dispute or conflict of any kind develops between the parties to this contract, and if the dispute or conflict is not settled by agreement between the parties then it shall be settled by arbitration in accordance with the Arbitration Act 1908 and its amendments.
- 14 Any notice to be given by one party to the other under this contract (including notice of change of address for service) may be given by personal delivery to or by mail posted to the last address for service notified by that party. If posted by mail, the notice shall (in the absence of evidence to the contrary) be deemed to have been delivered on the 4th day after it was posted.

The address for service of NZCFA is:
The Manager
2nd Floor
DSW Building
69 Pukuatua Street
ROTORUA

P.O. Box 1846
ROTORUA

The registered office and address for service of the Service Provider is:
672 Ruatoki Valley Road, RD 1
WHAKATANE

15 Health and Safety in Employment Act 1992

- i The Contractor and DSW shall comply with their respective obligations under the Health and Safety in Employment Act 1992 to ensure that a safe working environment exists for employees of the Contractor and subcontractors of the Contractor and that those employees (and any subcontractors who are individuals) are not harmed in providing the services to DSW under this Agreement.
- ii Without limiting the provisions of clause 15i -
 - (a) the Contractor and DSW will meet at periodic intervals to -
 - (i) identify the hazards that may arise in the provision of those services; and
 - (ii) identify the steps to be taken to eliminate those hazards or prevent harm; and
 - (iii) review the adequacy of such identification or such steps in the light of experience; and
 - (b) the Contractor shall take the steps identified under paragraph (a) (ii) of clause 15ii and such other steps as it determines to prevent harm to employees of the Contractor and its subcontractors in providing the services under this Agreement.
- iii In this clause, terms defined in the Health and Safety in Employment Act 1992 have the meanings so defined.

Signed for and on behalf of Her Majesty the Queen by the Director General of Social Welfare by -

Name: Section 9(2)(a)

Position: Outreach Worker

on behalf of NZCFA under delegated authority pursuant to section 41 of the State Sector Act 1988.

Signature:

Executed by the Service Provider (by affixing of its common seal where it is required by the organisation) in the presence of

Full Name:

Position:

Signature:

Full Name:

Position:

Signature:

FIRST SCHEDULE TO THE CONTRACT

This schedule details the Agreed Service.

Moerangi Treks has agreed to provide the following service to young people referred by CYPS for the duration of the contract. The service will be co-ordinated from 672 Ruatoki Valley Road at Whakatane and will be delivered by skilled and trained workers. The service will be delivered 7 days a week with 24 hour supervision.

Service Type	Measure Number	Description	Volume
provision of RESREHAB programme for children and young people by approved Child and Family Support Services in response to referrals from CYPS (includes foster and family home care)	Quantity Measures	Actual number of care nights by CYPS sites	Tai Tokerau = 354
		Number of children & young people in care through contract period	3
		Number of C & YP in care more than once this fiscal year, not including time out	1
	Quality Measures	Number of clients having agreed plan	3
		Number of client plans completed	2
		number of C & YP returned to their natural families including extended families	2
		number of C & YP placed into a permanent family unit	1
		Average number of care nights provided for C & YP in care	90

	Effectiveness Measure	Providers demonstrate that 100% of placements were appropriately cared for and protected	100%
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The unit contribution for the above service is \$76.50 per bed night.

RELEASED UNDER THE OIA

SECOND SCHEDULE TO THE CONTRACT

This schedule details the Reporting Requirements

Attachments

- *Contract performance report form*
- *General statistical report form to be completed for the full contract period and returned with contract performance report on the 4/7/98*
- *Monthly report to CYPS and CFA*

NB. You are no longer required to submit a financial report. Presentation of audited accounts will be required as part of the approval process.

CONTRACT

This Funding Contract made this 31 day of March 1998.

Between: Her Majesty the Queen acting by the Director-General of Social Welfare through the New Zealand Community Funding Agency of the Department of Social Welfare ("NZCFA")

Level 8
Charles Ferguson Building
Bowen St
WELLINGTON

AND

Moerangi Treks(registered as a charitable trust)
672 Ruatoki Valley Road, R.D.1
WHAKATANE
("the Service Provider")

SERVICE APPROVAL STATUS

The Service Provider has been granted Approval, Level One Standards for Approval - Child and Family Support Service under S 396 of the Children, Young Persons and their Families Act 1989 in the following Catchment Area:


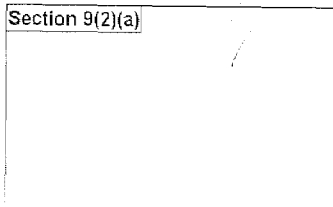
Aotearoa

AGREEMENT

NZCFA and the Service Provider agree as follows:

- 1 The Service Provider will provide the service described in the first schedule to this contract ("the Agreed Service") to the Quality, Quantity and Effectiveness measures set out in that schedule and continue to provide the agreed Service for the whole of the term of this contract.
- 2 The Service Provider will provide the Agreed Service during the period beginning 29 November 1997 and ending on 30 June 1998.
- 3 Subject to the Service Provider complying with its obligations under this contract, NZCFA will pay the Service Provider \$36,720.00 inclusive of GST, being payment for the provision of 480 service units as detailed in the first schedule to this contract.

Section 9(2)(a)



- 4 Payment will be made as follows:

Instalment Number	Instalment Amount	Date Instalment to be Paid
i	36720.00	8 April 1998

- 5 The Service Provider will forward report(s) to NZCFA, using an agreed NZCFA format, on the following date(s):

Report Number	Date Report Due
1	7 April 1998
2	8 May 1998
3	5 June 1998
4	4 July 1998

- 6 The funding stated in clause 3 will not be used for any other purposes than to provide the Agreed Service.
- 7 The Service Provider will not sub-contract any or all of the services detailed in the first schedule to this contract without first getting the written permission of NZCFA.
- 8 NZCFA reserves the right to recover from the Service Provider a proportion of the contract value in the event of the Service Provider failing to meet the agreed quality measures, or failing to provide the agreed units of services or failing to maintain service provision for the full contract period in accordance with the terms and conditions of this contract.

The proportion of the contract value to be recovered in these circumstances will be discussed between NZCFA and the Service Provider.

This clause shall remain in force after the termination of this contract.

- 9 The Service Provider will supply NZCFA, within one month after its annual general meeting, with a copy of its independently audited annual financial statements showing the money it received under clause 3 of this contract as a separate income item.
- 10 This contract is conditional on the Service Provider retaining for the duration of the contract:
- i Its Service Approval Status (as set out earlier in this contract);
 - ii Any Registrations required under any Acts to perform the Agreed Services.

Section 9(2)(a)



11 This contract refers only to the sum of money set out in clause 3. It contains no promise of more money after the contract period ends.

12 In the event that during the contract period the Service Provider:

- i fails to retain the Approval(s) or Registration(s) specified in clause 10; or
- ii is dissolved, or is wound up by the court, or a receiver is appointed in respect of the Service Provider's affairs, or the Service Provider ceases for any reason to supply services to its clients; or
- iii otherwise fails to meet its obligations under this contract.

NZCFA may terminate this contract by written notice to the Service Provider.

13 If a dispute or conflict of any kind develops between the parties to this contract, and if the dispute or conflict is not settled by agreement between the parties then it shall be settled by arbitration in accordance with the Arbitration Act 1908 and its amendments.

14 Any notice to be given by one party to the other under this contract (including notice of change of address for service) may be given by personal delivery to or by mail posted to the last address for service notified by that party. If posted by mail, the notice shall (in the absence of evidence to the contrary) be deemed to have been delivered on the 4th day after it was posted.

The address for service of NZCFA is:

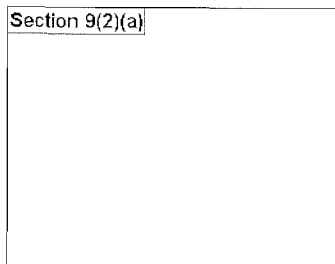
The Manager
2nd Floor
1207 Pukuatua Street
ROTORUA

P.O. Box 1846
ROTORUA

The address for the registered office and service of the Service Provider is:

672 Ruatoki Valley Road, R.D.1
WHAKATANE

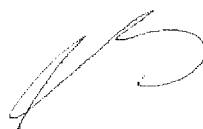
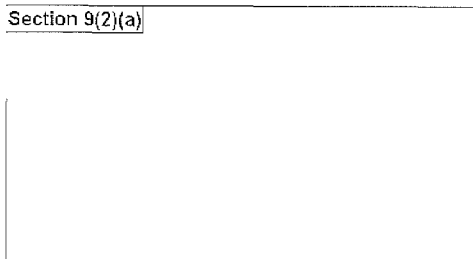
Section 9(2)(a)



15 Health and Safety in Employment Act 1992

- i The Contractor and DSW shall comply with their respective obligations under the Health and Safety in Employment Act 1992 to ensure that a safe working environment exists for employees of the Contractor and subcontractors of the Contractor and that those employees (and any subcontractors who are individuals) are not harmed in providing the services to DSW under this Agreement.
- ii Without limiting the provisions of clause 15i -
 - (a) the Contractor and DSW will meet at periodic intervals to -
 - (i) identify the hazards that may arise in the provision of those services; and
 - (ii) identify the steps to be taken to eliminate those hazards or prevent harm; and
 - (iii) review the adequacy of such identification or such steps in the light of experience; and
 - (b) the Contractor shall take the steps identified under paragraph (a) (ii) of clause 15ii and such other steps as it determines to prevent harm to employees of the Contractor and its subcontractors in providing the services under this Agreement.
- iii In this clause, terms defined in the Health and Safety in Employment Act 1992 have the meanings so defined.

Section 9(2)(a)



Signed for and on behalf of Her Majesty the Queen by the Director General of Social Welfare by -

Name: Section 9(2)(a)

Position: Outreach Worker

on behalf of NZCFA under delegated authority pursuant to section 41 of the State Sector Act 1988.

Signature: Section 9(2)(a)

Executed by the Service Provider (by affixing of its common seal where it is required by the organisation) in the presence of

Full Name: Section 9(2)(a)

Position: *Manager*

Signature: Section 9(2)(a)

Full Name: Section 9(2)(a)

Position: *Trustee*

Signature: Section 9(2)(a)

FIRST SCHEDULE TO THE CONTRACT

This schedule details the Agreed Services.

Moerangi Treks has agreed to provide the following service to young people referred by CYPS for the duration of the contract. The service will be co-ordinated from 672 Ruatoki Valley Road at Whakatane and will be delivered by skilled and trained workers. The service will be delivered 7 days a week with 24 hour supervision.

Service Type	Measure Number	Description	Volume
provision of RESREHAB programme for children and young people by approved Child and Family Support Services in response to referrals from CYPS (includes foster and family home care)	Quantity Measures	Actual number of	Tauranga =118
		care nights by CYPS	Hastings = 29
		sites	Masterton = 90
			Palmerston Nth=243
			TOTAL =480
		Number of children & young people in care through contract period	6
		Number of C & YP in care more than once this fiscal year, not including time out	1
	Quality Measures	Number of clients having agreed plan	6
		Number of client plans completed	5
		number of C & YP returned to their natural families including extended families	5
		number of C & YP placed into a permanent family unit	1
		Average number of care nights provided for C & YP in care	90

Section 9(2)(a)

	Effectiveness Measure	Providers demonstrate that 100% of placements were appropriately cared for and protected	100%
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The unit contribution for the above service is \$76.50 per bed night.

Section 9(2)(a)

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SECOND SCHEDULE TO THE CONTRACT

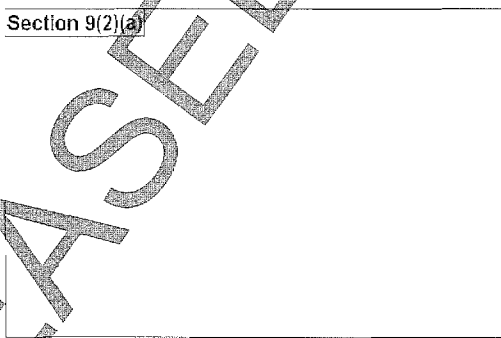
This schedule details the Reporting Requirements

Attachments

- *Contract performance report form*
- *General statistical report form to be completed for the full contract period and returned with contract performance report on the 4/7/98*
- *Monthly report to CYPs and CFA*

NB. You are no longer required to submit a financial report. Presentation of audited accounts will be required as part of the approval process.

Section 9(2)(a)



NZ Community Funding Agency CONTRACT PERFORMANCE REPORT

NAME OF SERVICE PROVIDER: Moerangi Treks

ADDRESS: 672 Ruatoki Valley Road, WHAKATANE

CONTRACT NUMBER: 11492

REPORT 1 DUE: 4 July 1998

Service Description	Agreed Service Outputs	Proposed No of Units 30 Nov 97 - 30 June 98	No of Units 30 Nov 97 - 30 June 98
provision of RESREHAB programme for children and young people by approved Child and Family Support Services in response to referrals from CYPS (includes foster and family home care	Actual number of care nights by CYPS sites	Tauranga =118 Hastings = 29 Masterton = 90 Palmerston Nth=243 TOTAL =480	
	Number of children & young people in care through contract period	6	
	Number of C & YP in care more than once this fiscal year, not including time out	1	
	Number of clients having agreed plan	6	
	Number of client plans completed	5	

Section 9(2)(a)

	number of C & YP returned to their natural families including extended families	5	
	number of C & YP placed into a permanent family unit	1	
	Average number of care nights provided for C & YP in care	90	
	Providers demonstrate that 100% of placements were appropriately cared for and protected	100%	

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Section 9(2)(a)

Format of General Statistics Report

COVER SHEET

NEW ZEALAND COMMUNITY FUNDING AGENCY (NZCFA)

GENERAL STATISTIC REPORT

Name/Address of Contracted Service Provider	MOERANGI TREKS P O BOX 658 WHAKATANE
NZCFA Classification & Description of Contracted Service	*
Physical Location of Service Delivery Outlet(s) for the Contracted Service	Outlets: * (1)672 RUATOKI ROAD WHAKATANE (2) (3)
Period Covered by this General Statistic Report	29/Nov/1997 to 30/June/1998

Note *

To be completed by NZCFA Outreach Worker

Continued on next page

Section 9(2)(a)

Format of General Statistics Report, Continued

CLIENT STATISTICS

A. Enquiries/contacts received and redirected to an appropriate service programme Provider	Total A ◇
B. Enquiries/contacts received but not accepted because client demand for your services was greater than capacity to supply at the time enquiry received	Total B ◇
C. Enquiries/contacts received and accepted as clients of your service	Total C ◇

ANALYSIS OF CLIENTS ACCEPTED/REGISTERED (TOTAL C) FOR YOUR SERVICE

Family/whanau groups	◇	
Family/whanau group members	Adults ◇	Children ◇
Individual adult clients (ie over 17 years old)	◇	
Individual children clients (ie under 17 years old)		◇
Total Adults/Total Children		

AGE AND GENDER

As provided by Client

AGE RANGE	FEMALE	MALE
0 - 13	◇	◇
14 - 17		
18 - 64		
TOTALS		

Note *

To be completed by NZCFA Outreach Worker

Note ◇

To be completed by Contracted Service provider

Continued on next page

Section 9(2)(a)

As identified by Clients

NEW ZEALAND MAORI ANCESTRY - affiliations identified by New Zealand Maori clients

All iwi affiliations identified by any one New Zealand Maori client are to be shown/and counted in the report. As many New Zealand Maori have affiliations with a number of iwi, the total number of affiliations will be greater than the number of clients identified as New Zealand Maori. Such a result is expected and accepted by NZCFA.

4-II-3

Listing of Iwi

A list of Iwi, derived from the New Zealand Standard Classification of Iwi (version 1 1994, approved in June 1994), is provided below. The listing is presented by rohe (region). The showing of the rohe, however, does not imply any future or present confederations of Iwi.

Rohe	Iwi
Northland/Auckland	Te Aupouri Ngati Kahu Ngati Kuri Ngapuhi Ngapuhi ki Whaingaroa - Ngati Kahu ki Whaingaroa Te Rarawa Ngai Takoto Ngati Wai Ngati Whatua Te Kawerau
Hauraki	Ngati Hako Ngati Hei Ngati Maru (Marutuahu) Ngati Paoa Patukirikiri Ngati Porou ki Harataunga ki Mataora Ngati Pukenga ki Waiau Ngati Rahiri Tumutumu Ngati Tai Ngati Tamatera Ngati Tara Tokanui Ngati Whanaunga
Waikato/King Country	Ngati Haua (Waikato) Ngati Maniapoto Ngati Raukawa (Waikato) Waikato

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Section 9(2)(a)

Listing of Iwi, Continued

Rohe	Iwi
Te Arawa/Taupo	Ngati Pikiao Ngati Rangiteaorere Ngati Rangitahi Ngati Rangiwewehi Tapuika Tarawhai Tuhourangi Uenuku - Kopako Waitaha (Te Arawa) Ngati Whakaue Tuwharetoa
Bay of Plenty	Ngati Pukenga Ngaiterangi Ngatiranginui Ngati Awa Ngati Manawa-Ngati Whare Ngai Tai Tuhoe Whakatohea Whanau-A-Apanui
East Coast	Ngati Porou Te Aitanga-A-Mahaki Rongowhakaata Ngai Tamahiri
Hawkes Bay/Wairarapa	Rongomaiwahine Ngati Kahungunu ki Te Wairoa Ngati Kahungunu ki Heretaunga Ngati Kahungunu ki Wairarapa Ngati Kahungunu Rangitane (Hawkes Bay/Wairarapa)
Taranaki	Te Atiawa (Taranaki) Ngati Maru (Taranaki) Ngati Mutunga (Taranaki) Nga Rauru Nga Ruahine Ngati Ruani Ngati Tama (Taranaki) Taranaki

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Section 9(2)(a)

Listing of Iwi, Continued

Rohe	Iwi
Whanganui	Ngati Apa Te Ati Hau Nui-A-Paparangi Ngati Haua (Taumarunui)
Manawatu/Horowhenua/ Wellington	Te Atiawa (Wellington) Muaupoko Rangitane (Manawatu) Ngati Raukawa (Horowhenua/Manawatu) Ngati Toa (Wellington)
South Island	Te Atiawa (South Island) Ngati Koata Ngati Kuia Kati Mamoe Mori Ngati Mutunga (Chatham Islands) Rangitane (South Island) Ngati Rarua Ngai Tahu Ngati Tama (South Island) Ngati Toa (South Island) Waitaha (South Island)

Section 9(2)(a)

[illegible]

Service Provider:

[illegible]

designation:

Section 9(2)(a)

CONTRACT

This Funding Contract made this 27 day of April 1998.

Between: Her Majesty the Queen acting by the Director-General of Social Welfare through the New Zealand Community Funding Agency of the Department of Social Welfare ("NZCFA")

Level 8
Charles Ferguson Building
Bowen St
WELLINGTON

AND

Moerangi Treks (registered as a Charitable Trust)
672 Ruatoki Valley Road, RD 1
WHAKATANE
("the Service Provider")

SERVICE APPROVAL STATUS

The Service Provider has been granted Level One Standards for Approval - Child and Family Support Service under S 396 of the Children, Young Persons and their Families Act 1989 in the following Catchment Area:

Aotearoa

AGREEMENT

NZCFA and the Service Provider agree as follows:

- 1 The Service Provider will provide the services described in the first schedule to this contract ("the Agreed Service") to the Quality, Quantity and Effectiveness measures set out in that schedule and continue to provide the agreed Service for the whole of the term of this contract.
- 2 The Service Provider will provide the Agreed Service during the period beginning 29 November 1997 and ending on 30 June 1998.
- 3 Subject to the Service Provider complying with its obligations under this contract, NZCFA will pay the Service Provider \$34,501.50 inclusive of GST, being payment for the provision of 451 service units as detailed in the first schedule to this contract.

Section 9(2)(a) Privacy of Natural Persons

4 Payment will be made as follows:

Instalment Number	Instalment Amount	Date Instalment to be Paid
i	\$13,846.50	4 May 1998
ii	\$20,655	on invoice to Auckland YJ

5 Payments under this contract (except for the initial instalment) are conditional on the Service Provider forwarding report(s) to NZCFA, using an agreed NZCFA format, on the following date(s):

Report Number	Date Report Due
1	8 May 1998
2	5 June 1998
3	4 July 1998

6 The funding stated in clause 3 will not be used for any other purposes than to provide the Agreed Service.

7 The Service Provider will not sub-contract any or all of the service detailed in the first schedule to this contract without first getting the written permission of NZCFA.

8 NZCFA reserves the right to recover from the Service Provider a proportion of the contract value in the event of the Service Provider failing to meet the agreed quality measures, or failing to provide the agreed units of services or failing to maintain service provision for the full contract period in accordance with the terms and conditions of this contract.

The proportion of the contract value to be recovered in these circumstances will be discussed between NZCFA and the Service Provider.

This clause shall remain in force after the termination of this contract.

9 The Service Provider will supply NZCFA, within one month after its annual general meeting, with a copy of its independently audited annual financial statements showing the money it received under clause 3 of this contract as a separate income item.

10 This contract is conditional on the Service Provider retaining for the duration of the contract:

i Its Service Approval Status (as set out earlier in this contract);

ii Any Registrations required under any Acts to perform the Agreed Services.

Section 9(2)(a)

- 11 This contract refers only to the sum of money set out in clause 3. It contains no promise of more money after the contract period ends.
- 12 In the event that during the contract period the Service Provider:
- i fails to retain the Approval(s) or Registration(s) specified in clause 10; or
 - ii is dissolved, or is wound up by the court, or a receiver is appointed in respect of the Service Provider's affairs, or the Service Provider ceases for any reason to supply services to its clients; or
 - iii otherwise fails to meet its obligations under this contract;

NZCFA may terminate this contract by written notice to the Service Provider.

- 13 If a dispute or conflict of any kind develops between the parties to this contract, and if the dispute or conflict is not settled by agreement between the parties then it shall be settled by arbitration in accordance with the Arbitration Act 1908 and its amendments.
- 14 Any notice to be given by one party to the other under this contract (including notice of change of address for service) may be given by personal delivery to or by mail posted to the last address for service notified by that party. If posted by mail, the notice shall (in the absence of evidence to the contrary) be deemed to have been delivered on the 4th day after it was posted.

The address for service of NZCFA is:

The Manager
2nd Floor
1207 Pukuatua Street
ROTORUA

P.O. Box 1846
ROTORUA

The registered office and address for service of the Service Provider is:

672 Ruatoki Valley Road, R.D.1
WHAKATANE

Section 9(2)(a) Privacy of Natural Persons

15 Health and Safety in Employment Act 1992

- i The Contractor and DSW shall comply with their respective obligations under the Health and Safety in Employment Act 1992 to ensure that a safe working environment exists for employees of the Contractor and subcontractors of the Contractor and that those employees (and any subcontractors who are individuals) are not harmed in providing the services to DSW under this Agreement.
- ii Without limiting the provisions of clause 15i -
 - (a) the Contractor and DSW will meet at periodic intervals to -
 - (i) identify the hazards that may arise in the provision of those services; and
 - (ii) identify the steps to be taken to eliminate those hazards or prevent harm; and
 - (iii) review the adequacy of such identification or such steps in the light of experience; and
 - (b) the Contractor shall take the steps identified under paragraph (a) (ii) of clause 15ii and such other steps as it determines to prevent harm to employees of the Contractor and its subcontractors in providing the services under this Agreement.
- iii In this clause, terms defined in the Health and Safety in Employment Act 1992 have the meanings so defined.

Signed for and on behalf of Her Majesty the Queen by the Director General of Social Welfare by -

Section 9(2)(a) Privacy of Natural Persons

on behalf of NZCFA under delegated authority pursuant to section 41 of the State Sector Act 1988.

Signature:

Section 9(2)(a) Privacy of Natural Persons

Executed by the Service Provider (by affixing of its common seal where it is required by the organisation) in the presence of

Full Name:

Section 9(2)(a) Privacy of Natural Persons

Position:

Manager

Signature:

Section 9(2)(a) Privacy of Natural Persons

Full Name:

Section 9(2)(a) Privacy of Natural Persons

Position:

Supervisor

Signature:

Section 9(2)(a) Privacy of Natural Persons



RELEASED

FIRST SCHEDULE TO THE CONTRACT

This schedule details the Agreed Service.

Moerangi Treks has agreed to provide the following service to young people referred by CYPS for the duration of the contract. The service will be co-ordinated from 672 Ruatoki Valley Road at Whakatane and will be delivered by skilled and trained workers. The service will be delivered 7 days a week with 24 hour supervision.

Service Type	Measure Number	Description	Volume
Provision of RESREHAB programme for children and young people by approved Child & Family Support Services (CFSS) in response to referrals from CYPS (includes foster and family home care)	Quantity Measures	Actual number of care nights provided - CYPFS referrals	Otago = 270
			Tauranga = 90
			Masterton = 91
			TOTAL = 451
		Number of Children & Young People in care throughout the contracted period	5
	Quality Measures	Number of Agreed Plans	5
		Number of Plans Completed	4
		Average Number of Care Nights provided for Children & Young People in Care	90
		Total Number of Children & Young People in Care more than once this fiscal year, not including regular respite care arrangements (eg 'timeout' weekends with non-family care-givers)	1

Section 9(2)(a) Privacy of Natural Persons

	Outcome	Total Number of Placements Providers demonstrate were appropriately cared for and protected (Standard required to be met is 100%)	5
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The unit contribution for the above service is \$76.50 per bed night.

Section 9(2)(a) Privacy of Natural Persons

SECOND SCHEDULE TO THE CONTRACT

This schedule details the Reporting Requirements

Attachments

- *Contract performance report form*
- *General statistical report form to be completed for the full contract period and returned with contract performance report on the 4/7/98*
- *Monthly report to CYPs and CFA*

NB. You are no longer required to submit a financial report. Presentation of audited accounts will be required as part of the approval process.

Section 9(2)(a) Privacy of Natural Persons

NZ Community Funding Agency CONTRACT PERFORMANCE REPORT

Section 9(2)(a) Privacy of Natural Persons

NAME OF SERVICE PROVIDER: MOERANGI TREKS

ADDRESS: P O BOX 658, WHAKATANE

CONTRACT NUMBER:

REPORT 1 DUE: 3 JULY 1998

Service Description	Agreed Service Outputs	Proposed No of Units 29 Nov 97 - 30 June 98	No of Units 29 Nov 97 - 30 June 98
Provision of RESREHAB programme for children and young people by approved Child & Family Support Services (CFSS) in response to referrals from CYPS (includes foster and family home care)	Actual number of care nights provided - CYPFS referrals	Otara = 270 Tauranga = 90 Masterton = 91 TOTAL = 451	
	Number of Children & Young People in care throughout the contracted period	5	
	Number of Agreed Plans	5	
	Number of Plans Completed	4	
	Average Number of Care Nights provided for Children &	90	

	Young People in Care		
	Total Number of Children & Young People in Care more than once this fiscal year, not including regular respite care arrangements (eg 'timeout' weekends with non-family care-givers)	1	
	Total Number of Placements Providers demonstrate were appropriately cared for and protected (Standard required to be met is 100%)	5	

Section 9(2)(a) Privacy of Natural Persons

Format of General Statistics Report

COVER SHEET

NEW ZEALAND COMMUNITY FUNDING AGENCY
(NZCFA)

GENERAL STATISTIC REPORT

Name/Address of Contracted Service Provider	MOERANGI TREKS P O BOX 658 WHAKATANE
NZCFA Classification & Description of Contracted Service	*
Physical Location of Service Delivery Outlet(s) for the Contracted Service	Outlets: * (1)672 RUATOKI ROAD WHAKATANE (2) (3)
Period Covered by this General Statistic Report	29/Nov/1997 to 30/June/1998

Note *

To be completed by NZCFA Outreach Worker

Continued on next page

Section 9(2)(a) Privacy of Natural Persons

Format of General Statistics Report, Continued

CLIENT STATISTICS

A. Enquiries/contacts received and redirected to an appropriate service programme Provider	Total A ◇
B. Enquiries/contacts received but not accepted because client demand for your services was greater than capacity to supply at the time enquiry received	Total B ◇
C. Enquiries/contacts received and accepted as clients of your service	Total C ◇

ANALYSIS OF CLIENTS ACCEPTED/REGISTERED (TOTAL C) FOR YOUR SERVICE

Family/whanau groups	◇	
Family/whanau group members	Adults ◇	Children ◇
Individual adult clients (ie over 17 years old)	◇	
Individual children clients (ie under 17 years old)		◇
Total Adults/Total Children		

AGE AND GENDER As provided by Client

AGE RANGE	FEMALE	MALE
0 - 13	◇	◇
14 - 17		
18 - 64		
TOTALS		

Note * To be completed by NZCFA Outreach Worker
 Note ◇ To be completed by Contracted Service provider

Continued on next page

Section 9(2)(a) Privacy of Natural Persons

As identified by Clients

NEW ZEALAND MAORI ANCESTRY - affiliations identified by New Zealand Maori clients

To be completed by NZCFA Outreach Worker.

Note ✦ To be completed by Contracted Service Provider.

Note # _____ Record other specific ethnic group (eg Vietnamese) or mixed ethnicity (eg New Zealand European/Samoan)

Note 7 All dual affiliations identified by any one New Zealand Maori client are to be shown and counted in the report. As many New Zealand Maori have affiliations with a number of twi, the total number of affiliations will be greater than the number of clients identified as New Zealand Maori. Such a result is expected and accepted by NZCFA.

Section 9(2)(a) Privacy of Natural Persons

Listing of Iwi

A list of Iwi, derived from the New Zealand Standard Classification of Iwi (version 1 1994, approved in June 1994), is provided below. The listing is presented by rohe (region). The showing of the rohe, however, does not imply any future or present confederations of Iwi.

Rohe	Iwi
Northland/Auckland	Te Aupouri Ngati Kahu Ngati Kuri Ngapuhi Ngapuhi ki Whaingaroa - Ngati Kahu ki Whaingaroa Te Rarawa Ngai Takoto Ngati Wai Ngati Whatua Te Kawerau
Hauraki	Ngati Hako Ngati Hei Ngati Maru (Marituahe) Ngati Paoa Patukirikiri Ngati Porou ki Harataunga ki Mataora Ngati Pukenga ki Waiau Ngati Rahiri Tumutumu Ngati Tai Ngati Tamatera Ngati Tara Tokanni Ngati Whanauanga
Waikato/King Country	Ngati Hau (Waikato) Ngati Maniapoto Ngati Rangikawa (Waikato) Waikato

Continued on next page

Section 9(2)(a) Privacy of Natural Persons

Listing of Iwi, Continued

Rohe	Iwi
Te Arawa/Taupo	Ngati Pikiao Ngati Rangiteaorere Ngati Rangitihū Ngati Rangiwewehi Tapuika Tarawhai Tuhourangi Uenuku - Kopako Waitaha (Te Arawa) Ngati Whakaue Tuwharetoa
Bay of Plenty	Ngati Pukenga Ngaiterangi Ngatiranginui Ngati Awa Ngati Manawa-Ngati Whare Ngai Tai Tuhoe Whakatohea Whanau-A-Apanui
East Coast	Ngati Porou Te Aitanga-A-Māhaki Rongowhakaata Ngai Tamahūhū
Hawkes Bay/Wairarapa	Rongomātāhine Ngati Kahungunu ki Te Wairoa Ngati Kahungunu ki Heretaunga Ngati Kahungunu ki Wairarapa Ngati Kahungunu Rangitane (Hawkes Bay/Wairarapa)
Taranaki	Te Ahiawa (Taranaki) Ngati Maru (Taranaki) Ngati Mutunga (Taranaki) Nga Rauu Nga Ruahine Ngati Ruanui Ngati Tama (Taranaki) Taranaki

Continued on next page

Section 9(2)(a) Privacy of Natural Persons

Listing of Iwi, Continued

Rohe	Iwi
Whanganui	Ngati Apa Te Ati Hau Nui-A-Paparangi Ngati Haua (Taumarunui)
Manawatu/Horowhenua/ Wellington	Te Atiawa (Wellington) Muaupoko Rangitane (Manawatu) Ngati Raukawa (Horowhenua/Manawatu) Ngati Toa (Wellington)
South Island	Te Atiawa (South Island) Ngati Koata Ngati Kuia Kati Mamoe Moriori Ngati Mutunga (Chatham Islands) Rangitane (South Island) Ngati Raua Ngai Tahu Ngati Tama (South Island) Ngati Toa (South Island) Waitaha (South Island)

Section 9(2)(a) Privacy of Natural Persons

UNDEEP

Monthly Report (circle)

July/ August/ September/ October/ November/ December/ January/ February/ March/ April/ May/ June

[illegible]

date:

designation:

29 May 1998

Section 9(2)(a) Privacy of Natural Persons

Chairperson
Moerangi Treks
P O Box 658
WHAKATANE

Kia Ora Section 9(2)(a)

Re: Allegations of physical abuse and concerns of neglect

On 19 December 1997 I advised you that the Department of Social Welfare had received a number of allegations of physical abuse and concerns of neglect pertaining to placements made to Moerangi Treks by the Children Young Persons & Their Families Service. I also advised that the Department would be fully investigating the allegations. This investigation has now been completed. A copy of the report is enclosed for your information.

The investigation has found substantial evidence to suggest that physical abuse is a regular occurrence at Moerangi Treks and that the abuse is inflicted by staff members and other clients on the programme. Because of the consistency of the allegations and the number and seriousness of them, the Director General of the Department of Social Welfare cannot be assured that the proper standards of care are being provided for the young people who are in the custody or care of Moerangi Treks.

As a result of the investigation of Moerangi Treks as a Child and Family Support Service, I advise that the Level 1 Approval of Moerangi Treks has been suspended under section 399 of the Children Young Persons and Their Families Act (1989).

This action has been taken as there is specific evidence that Moerangi Treks is not meeting Standard 11 of the Level 1 Approval, which is "Children and young persons are not physically punished, or disciplined or treated in a way that is degrading or humiliating or causes unreasonable fear or anxiety. Alternative methods of discipline are employed".

Moerangi Treks now have until 4 August 1998 in which to present a submission to the writer as to why this approval should not be revoked. On receipt of such a submission I will decide either to reinstate the approval status or to revoke the approval.

As a result of the suspension of Moerangi Treks approval to operate a Child & Family Support Service, all placements currently in the care of your organisation will be removed and no further referrals will be made. CYPFS Area Managers have been advised accordingly.

If you wish to meet with representatives of NZCFA to discuss the suspension and revocation process further, Section 9(2)(a) and Section 9(2)(a) are available on the following dates:

Wednesday 3 June
Friday 19 June
Wednesday 24 June

Can you please confirm by return fax, that you have received this correspondence.

Yours sincerely


Wendy Reid
General Manager

c.c. Manager, Moerangi Treks, 672 Ruatoki Valley Road,
R.D. 1., Whakatane

REPORT

INTO ALLEGATIONS OF

MISTREATMENT AT

MOERANGI TREKS

Section 9(2)(a)

Background

At various times over recent years questions have arisen over the care of some clients placed on the Moerangi Treks Programme. While each of these concerns were considered at the time, no overview had ever been undertaken to assess any themes or patterns which may exist in the information available.

Late in 1997 two complaints into the care of clients at Moerangi Treks arose. They provided a timely opportunity to undertake a more substantive assessment of all historical and contemporary material.

On 28 November 1997 the Community Funding Agency (CFA) received correspondence (Appendix 1) from Ngati Awa Social Services Trust, an approved Child and Family Support Service, advising of their concerns about the Moerangi Treks Omaio site where a number of the young persons referred to Moerangi Treks by the Children, Young Persons and Their Families Service (CYPFS) were cared for. Not long after, on 17 December 1997, the General Manager of CFA, Wendy Reid, and the CYPFS National Service Manager, Section 9(2)(a) Privacy of Natural Persons received a correspondence from CYPFS staff in Auckland (Appendix 2) advising of two separate concerns about the care of clients referred by them to Moerangi Treks. In brief those concerns were:

- a failure to provide appropriate medical attention; and
- allegations regarding abuse, perpetrated under the guise of a game called CRASH.

In response, the General Manager, CFA, wrote to Moerangi Treks (19 December 1997; Appendix 3) to inform them of the allegations and to request that they provide a written assurance that the game of CRASH cease, and that appropriate medical attention be provided as necessary. A written response was received from Moerangi Treks (23 December 1997; Appendix 4) agreeing to the conditions.

Terms of Reference

Terms of Reference were promulgated in National Office and the CYPFS Area Manager, Tauranga, directed to undertake an investigation into the allegations. The Terms of Reference were:

1. The CYPFS Area Manager, Tauranga, will set up a Serious Abuse Team in conjunction with the Police and CFA to be known as "The Enquiry Co-ordination Team".
2. The Enquiry Co-ordination Team will function as a Serious Abuse Team and co-ordinate a full and comprehensive investigation.
3. The investigation will be carried out under Section 15 of the CYPF Act 1989 by Social Workers from CYPFS areas who have placed young people on the Moerangi Treks Programme.
4. Area Managers will provide a list of all young people who have been on the programme in 1997 and arrange for them to be interviewed to determine if they have been subjected to, or witness to, any abuse or neglect while on the programme.
5. Any young person who alleges abuse or neglect will be encouraged and supported to make a formal statement to the local Police.
6. Area Managers will report the outcome of the investigation to the Enquiry Co-ordination Team.

7. Young people currently on the programme may need to be interviewed. If so, the process for this to be determined by the Enquiry Co-ordination Team.
8. The Enquiry Co-ordination Team should obtain from CYPFS areas, or from CFA, or from Police, any relevant information from past concerns about the programme.
9. The Enquiry Team may recommend to the CYPFS Area Manager the removal of young people off the programme if safety cannot be assured.
10. The Enquiry Team will write up a report and recommendations for each respective business with the Report to initially go to the CYPFS Area Manager.

Process

Areas who had clients at Moerangi Treks were asked to identify and interview clients who had attended the programme. As well as this, members of the Enquiry Team interviewed seven clients in the Auckland area. During these interviews, information that was gathered and then forwarded to the Police for their consideration. These young persons were all interviewed independently and alone to minimise the risk of them colluding and comparing information. Five of the clients interviewed by the Enquiry Team indicated that they would talk to the Police about Moerangi Treks. However all were fearful of being identified by staff of Moerangi Treks as they were scared of reprisals. This may impact on the Police process. Because of the genuine fear expressed by these ex-clients of Moerangi Treks, this Report does not include any 'client identifying information'.

One client, who had previously been interviewed by the Police, and whose allegations were not believed at that time, has had the allegations corroborated, to some extent by

other clients interviewed, as a result of this investigation. He has again been interviewed by a social worker and the information that he has given is consistent with information given by other clients of Moerangi Treks. This information has been forwarded to the Police for their consideration.

Outcome

Sixteen youths who have been clients at Moerangi Treks have been spoken to by Social Workers, the Police or the Enquiry Team. There have been five incidents that have been corroborated by more than one of the clients on the programme. These are:

1. Two clients bashed around the head by staff member, Section 9(2)(a). This occurred after they tried to run away.
2. A client was roped around the neck by Section 9(2)(a) for not tying a horse up. The rope was pulled tight until the client was choking and had difficulty breathing.
3. A client was hit on the head with a closed fist by a staff member named Section 9(2)(a) when he first arrived for sitting around doing nothing. The client reported it to Section 9(2)(a) who responded by saying "Welcome to Hell".
4. A client was hit on the head with a gun (looked like a .22 rifle). This was done, with force, by a tutor named Section 9(2)(a).

As well as these incidents there were other incidents for which the Enquiry Team currently has not more than one witness. These include:

1. One client was beaten by other clients on the programme so badly that he was in bed for two days recovering. The result of the beating was bruises and burns.
2. Client hit by [Section 9(2)(a)] for not saddling a horse properly. Visible results of this, included a black eye.
3. Client hit about five times with force, by [Section 9(2)(a)] with bolt cutters. This occurred after the client had accidentally run horses into a fence.
4. One client heard [Section 9(2)(a)] tell clients to beat up another boy for leaving rubbish in the bush. The result was a bruised and very swollen face. He was taken to [Section 9(2)(a)] sister, a nurse, who fixed him up.
5. Another incident with a gun where the butt of the gun (probably a .22 rifle) was used to hit a client on the back and shoulder area.
6. One client stated he was punched in the face by [Section 9(2)(a)] after he stole \$10 and his shoes, to run away. Any other witnesses to this have not been interviewed, the incident occurred in 1996.
7. One young man, who stated he enjoyed his time at Moerangi Treks, said he was bashed by [Section 9(2)(a)] with a large piece of wood for having drugs.
8. Two new clients of the programme were told to get off their horses, and a supervisor named [Section 9(2)(a)], proceeded to punch both of them four or five times in the head. No reason for the assault was given.
9. The same two clients, when no supervisor was present, were set upon by other boys and "punched and kicked heaps".

10. One boy was stoned by a supervisor and two other clients, after not doing the dishes properly. The result was bruising and split skin.

Comments from Clients

1. Two of the twelve youths interviewed stated they would go back to Moerangi Treks. Both acknowledged that bashing occurred. One stated that "if you didn't do things right, you got bashed, and mostly the supervisor did the bashing. New boys get it when they first arrive on the programme and some find it hard to hack".
2. The others interviewed, would not go back, nor would they want a member of their family there.
3. A game called "crash" was a regular occurrence during which boys would be picked on by supervisors and others, if they had done something wrong.
4. "It was a very regular occurrence for boys to get bashed".
5. "It was hard to remember exact cases of boys getting hit because it was a way of life at Moerangi".
6. One young man stated hidings from staff were given in front of other kids.
7. One said that in his opinion the boys who are down there now are in danger.
8. One said he hasn't told of what was going on there, because he was scared of the repercussions.

9. Several youths said they were frightened that Section 9(2)(a) would find out that they had spoken to someone.

Conclusions

1. There is a substantial amount of evidence to suggest that physical abuse is a regular occurrence at Moerangi Treks. The abuse is systematic and harsh, and serious injuries have occurred as a result. Firearms are alleged to have been used.
2. The alleged abuse is inflicted by senior staff members, staff at a "tutor" or "supervisor" level, and by other clients on the programme.
3. Because of the consistency of the allegations, the number and seriousness of them, CYPFS cannot be assured of the ongoing safety of the young people currently on the programme.
4. CYPFS is promoting the "Break the Cycle Campaign". Some of the clients sent to Moerangi Treks by CYPFS would have been from abusive backgrounds. To have these clients treated in such an abusive and violent manner (as has been alleged), is not only illegal and unacceptable, it is also at odds with the message given to individuals and the community through this campaign.
5. Moerangi Treks are not meeting Standard 11 of the Level 1 Approval, which is "Children and young persons are not physically punished, or disciplined or treated in a way that is degrading or humiliating or causes unreasonable fear or anxiety. Alternative methods of discipline are employed".

Recommendations

1. All young people that have been referred to Moerangi Treks by CYPFS be removed immediately and other arrangements made for their care.
2. That Moerangi Treks approval as an Approved Child and Family Support Service be suspended.
3. Section 9(2)(a) is an approved carer for CYPFS and has at least one young person placed with on that basis. These clients should be removed on the basis of the allegations against Section 9(2)(a) and his approval as a carer suspended pending this current investigation, and any other that may now take place.

To:	Area Managers, Site Managers
Subject:	EASTLAND YOUTH RESCUE TRUST
Date:	15 October 1998
Introduction: <p>The following is the policy that is to be adopted when making application to the Eastland Youth Rescue Trust, formerly known as Moerangi Treks, Omaio branch.</p> <p>Staff are to be advised that the Eastland Youth Rescue Trust is managed by <u>Section 9(2)(a)</u> and <u>Section 9(2)(a)</u>. Staff are also to be advised that the Eastland Youth Rescue Trust has received a full approval from the Community Funding Agency to operate as a level one Child and Family Support Service.</p> Criteria for admission: <p>The following criteria is to apply for all applications made by CYPFS social workers to the Eastland Youth Rescue Trust:-</p> <ul style="list-style-type: none">• young person must be aged between fourteen (14) and up to seventeen (17) years,• the young person must be physically strong (i.e. able to cope with working in the bush, shearing, fishing),• the young person must <u>not</u> have a substance abuse problem that is of a degree that he should be attending a rehabilitation programme (either community or residentially based),• the young person must <u>not</u> have a psychiatric illness that requires regular medication to be taken,• the young persons current and historical medical details, including current medicinal requirements, as outlined in the EYRT application form, must be supplied when an application for placement is being made.• young person must be subject to the following orders under the Youth Court:-	
Action <p>To be made available to all staff</p>	
NATIONAL MANAGER SERVICE DELIVERY <p><u>Section 9(2)(a) Privacy of Natural Persons</u></p>	

- supervision with Activity Order for three months followed by a Supervision Order for three months, (D-G to be the Supervisor of the Orders),
- the nature and circumstances of the offence are such that if the programme did not exist as an option then the sentencing options for the young person would be Supervision with Residence or transfer to District Court for sentencing.

There is to be no negotiation in relation to the admission criteria. The programme at Eastland Youth Rescue Trust has been designed for the more extreme end of offending exhibited by young people.

The purpose of making the criteria so focused is:

- to ensure that the needs of a particular group of young people can be met,
- to enable the safety of the young people attending the programme to be maximised,
- to ensure that the programme personnel are protected and able to deliver the service that they have been contracted to provide.

All relevant information regarding the young person is to be made available when making an application to the programme. This will include names and contacts for family/whanau, previous offending histories, issues currently facing the young person, potential for self harm/suicide and any other information that will contribute to maximising the safety of the young person and others whilst attending the programme.

Programme duration and requirements:

Young People will be required to remain at the programme for the full six months. They will also be required to attend the programme with the full complement of clothing required. For example, warm jerseys, trousers, proper wet weather gear including gum boots. It should be noted that clothing is not included in the bednight rate and will need to be paid from special costs budgets. The Eastland Youth Rescue Trust will detail these requirements when they send you information and an application form.

Programme cost and making an application:

The Eastland Youth Rescue Trust is not funded through the National Bednights Programme but a similar system of applying for "bednights" exists. The process for making an application is to:

- 1) contact Section 9(2)(a) to ascertain if a placement is available and that the young person meets the criteria,
- 2) if placement available contact Section 9(2)(a) and advise that you wish to enter into a bednight contract between your site (Manager's approval will be required), and the Eastland Youth Rescue Trust.

The cost of the programme is \$76.50 per night. This cost will, in effect, come out of your Area/Site bednight allocation money or Site special cost allocation. However, the transfer of funds should be

made directly between CFA and Eastland. You should not receive invoices from Eastland nor should you make any payment directly.

Contact with young person:

It is expected that young people will spend their initial first four weeks in the bush, totally isolated from society. Thereafter it is expected that young people will have contact, at a minimum, on a fortnightly basis with their field social worker and this should be included in the young persons plan for sentencing and admission proposal.

A CYPFS liaison person (from the local area) will provide some support and monitoring of the young people, and support to the Managers of the programme.

CYPFS staff should feel confident that previous issues in relation to Moerangi Treks have been addressed. The following safeguards have been put in place to minimise risk to young people and the programme personnel:

- focused admission criteria,
- appointment of a local liaison person,
- social work requirement to contact clients attending the programme at a minimum once every two weeks,
- requirement to provide the programme with all relevant information regarding the young person,
- identified National Office person for programme personnel to contact if required,
- approval of the programme has been given by the Community Funding Agency.

Staff must adhere to this policy to ensure that the maximum support and assistance is given to the programme personnel who are dealing with young people who have previously been unable to be contained, controlled and supervised within their own homes/communities.

Any questions in relation to this policy should be directed to Section 9(2)(a) Advisory Officer, Practice Policy Team, National Office CYPFS or Section 9(2)(a) Senior Advisory Officer, Service Delivery Team, National Office CYPFS.

MOERANG

72879

PROGRAMME OUTLINE

H. COURSE STRUCTURE, CONTENT AND OBJECTIVES

The Course

Participants will be introduced to a variety of activities. They will be given the opportunity to experience elements of work and recreation consistent with living in close association with the land and the seasonal changes that determine that association.

Course Content

1. Conservation :

- Learn to identify and control noxious plants and animal pests that are impacting on resources within specific areas.
- Understand the importance of ecological rotation and its' provisions as a resource from a cultural perspective.
- Preservation and knowledge of historical sites pertaining to Tuhoe.
- Education in tikanga Maori (customs) in relation to natural resources, identification and their use.

2. Horticulture :

Increase knowledge of the principles involved in harvesting crops and basic harvest technique.

Plant out crops by hand, and preparation of the growing medium. Learning also to determine crop maturity.

Storing of horticultural produce using traditional methods.

Recognise common pests and diseases.

Correct use and maintenance of horticultural equipment.

Select and apply harvest treatments.

Apply water management systems.

Incorporating health and nutrition component in relation to specific traditional and non traditional crops.

Understanding the significance of our relationship with land and its importance as a life sustenance from a cultural perspective.

3. Soft Landscaping

Learning methods of cultivation by hand using materials and techniques in soil conditioning.

Learning about safety related practices concerning usage and storage of fertilisers or chemicals relative to landscape work.

Developing a basic knowledge of plant/tree/shrub selecting in relation to the suitability of soil type, climatic conditions, and geographical terrain.

Encouraging group as well as individual creativity in the overall planning and maintenance of a small scale landscaping project.

4. Land Skills

Learning how to establish drainage systems, and identify to major factors which influence the need in specific areas.

Learning the technique and maintenance of non motorised agrichemical equipment.

5. Fencing :

- Hands on experience with conventional fence construction.
- Learning to identify various fencing materials and their use.
- Learning various technique and design in relation to wire fences, rail construction, mesh fencing, gates, electric fencing, and flood gates.
- Learning the mathematical fundamentals in forecasting the correct amount of materials required for specific tasks.

6. Farriery :

- Develop an awareness of the internal structure and functions of a horse's legs.
- Develop a basic knowledge of foot preparation in relation to foot problems and shoeing.
- Learn how to recognise lameness in horses, and identify appropriate measures for resolution.
- Develop basic knowledge in learning to identify the cause and effect of lameness associated with shoeing.

7. Equine Care and Management : Developing a wide scope of horse management skills

- Riding, handling and restraining skills
- Feeding and Nutrition
- Horse husbandry
- Saddlery, maintenance and care.
- Training of young horses
- Prepare a horse for trekking or other specific events.
- Identification of various breeds and they're nature.
- Recognise good health as well as ill health in horses.
- Care for paddocked horses.

8. Outdoor & Adventure Based Learning :

Engage in activities from a fixed campsite without publicly provided amenities.

Develop skills in learning to cross rivers safely, be able to identify potential dangers regarding currents of a river

Develop listening skills which tune into the environmental activity that identify a number of things. (helpful in navigation process and identification of possible dangers, e.g waterfalls).

Learn to survive and cope in outdoor environments. This includes maintaining their own as well as the safety and well-being of others.

Develop an awareness and recognise weather hazards, learn also to identify weather patterns typical of that area.

Develop an awareness of basic outdoor first aid.

Develop an awareness about outdoor recreation philosophies from a cultural perspective.

Learn and develop an understand of leadership and apply those theories in outdoor activities focused on personal profile and development.

Learn how to effectively co-operate, communicate and trust within a group setting.

9. Recreational :

Mahi whakairo (Maori Carving)

Develop a knowledge in the various types of wood, designs, tikanga (customs), history, tools both traditional and modern, within a Maori environment.

Tikanga Maori (Maori Customs and Traditions)

Develop an awareness of all facets of lore, traditions, customs, values, and philosophies.

Te Reo (Maori Language)

Develop a basic understanding of the Maori Language and its' value.

Sport

Have the opportunity to play sport within a whanau (family) concept.

Cultural Activity. (Haka, waiata-a-ringa, mau rakau, whaikorero)

Have the opportunity to learn cultural technique, customs, history, and interpretations.

Diving (Collecting Seafood)

Based on Tikanga Maori (customs) learn how to recognise hazards, employ safety, gather different species of traditional shellfood, and fish, learn of traditional fishing grounds, tides, and currents.

Trout Fishing

Learn and develop the skill of angling, the different species of trout, size regulations, spawning grounds, safety and equipment.

*Hunting**

Develop an awareness of safety measures and precautions necessary when engaging in hunting.

Learn how to prepare and preserve game meat.

Learn how to identify various parts of meat suitable for food consumption.

Learn to identify a variety of traditional game.

Learn about seasons which influence hunting relevant to specific game.

Learn to identify food habit regarding various wild species.

10. Life Skills :

Interpersonal Communication

Through various activities, participants will learn :

- An understanding of the process of interpersonal communication
- Improved listening skills
- Confidence in presenting information and ideas to an audience in a group setting
- Assertiveness in predictable situations
- The ability to communicate with people from widely differing cultures.

Job Search Skills

Participants will :

- Define what barriers they may have to finding employment and identify possible solutions
- Identify and define the skills they have gained from paid and non-paid work, i.e personal skills/qualities, transferable skills, job specific skills

- Learn to build up a "positive" self image
- Learn various ways in which they can market themselves effectively to prospective employer
- Identify employer needs and wants
- Learn about Curriculum Vitae - different types of CV's, ways they can be used, compiling a CV
- Define what is a job lead and different methods of getting job leads
- Look at different ways of approaching prospective employers, ie speculative (written, cold calling, telephone) and applying for known vacancies (written, telephone)
- Learn how to make a good "first impression"
- Learn how to handle the "Nos"
- Learn how to effectively complete "application forms"
- Interview technique
- Personal presentations

Social Skills (Marae and Community)

- Learn about care and respect for the environment and the people that live in those environments
- Learn to effectively interact with community and whanau members
- understand the roles of community and/or marae members
- Develop an awareness of culture, customs and protocol relative to marae gatherings
- understanding cultural interaction and identifying heritage and values from a Maori perspective
- Learn about the history and background of specific marae and their people
- Develop an awareness of different community services and ways that these services can be utilised to benefit individuals and/or community/marae groups
- Implications of violence in the homes

Self Management

- Budgeting

Health and hygiene

- Learn to develop an awareness of health/hygiene from a Maori perspective
- Understanding cultural idiosyncracies
- Rongoa - Maori medicines
- Diet and Nutrition
- Understanding the implications of certain lifestyles - relative to drugs, alcohol and solvent abuse

MOERANGI TREKS

ESSENTIAL CLOTHING REQUIREMENTS

1	*	Gloves - Wool
1	*	Swannie
1	*	Gumboots
1	*	Raincoat
1	*	Leggings
3	*	Track Pants
2	*	Wool Jerseys
3	*	Thick socks (working men's)
1	*	Woollen Hat
3	*	Warm Shirts (hard wearing)
3	*	Underpants or boxers
3	*	T Shirts
2	*	Shorts
Toiletries (minimum - a tooth brush)		