

Ministry of Social Development's Business Partners and Contractors Health and Safety Policy

1. The Ministry of Social Development is committed to providing services in workplaces that are safe, secure and fit-for-purpose and ensuring that all of its workers and the general public are kept safe and secure.
2. This policy sets out how those who are contracted to provide a service on behalf of or for the Ministry (Business Partners and Contractors) will work with the Ministry to ensure a healthy and safe working environment.
3. The Ministry expects that our Business Partners and Contractors will:
 - i. Provide and maintain a working environment for its workers and members of the public that is safe and without risk to health or safety
 - ii. comply with all relevant legislation, regulations and codes of practice, and ensuring best practice health and safety procedures are embedded in their activities,
 - iii. demonstrate their commitment to safer workplaces and practices, and assure the Ministry that they meet their legislative obligations,
 - iv. consult, co-operate and co-ordinate activities with the Ministry with regard to the health and safety of workers engaged to perform a service on the Ministry's behalf and the safety of the general public,
 - v. ensure any workers engaged to perform a service on the Ministry's behalf will at all times identify and exercise all necessary precautions for the health and safety of all persons including the workers themselves, the agency's employees and members of the public who may be affected by the services,
 - vi. regularly, and upon request, inform the Ministry on health and safety matters, and
 - vii. Immediately inform the Ministry of any hazards and notifiable incidences that occurs as a result of performing a service on the Ministry's behalf.

Last reviewed: 30 March 2016



Content Owner: Nicholas Pole
Deputy Chief Executive
Organisational Solutions

Effective date: This policy is effective from 4 April 2016

Review date: This policy is due for review on or before 2 April 2018